

Chelmondiston Parish Council

Chairman: Cllr David Cordle

Parish Clerk: Mrs Jill Davis e-mail: clerk@chelmondistonpc.info or Tel: 07984733352

A Meeting of **CHELMONDISTON PARISH COUNCIL** will be held IN THE MEETING ROOM AT ST ANDREW'S CHURCH on **TUESDAY THE 28th of June 2022 AT 7.30PM.**

All Committee Members are summoned to attend. Parishioners and members of the public are very welcome.

AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming

1. **Welcome by the Chairman:**
2. **Apologies for absence:** to receive and note apologies
Cllr Dot Cordle – Prior engagement
3. **Dispensations:** to consider requests and **Declarations of Interest** to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
4. **To approve the minutes of the Parish Council Meeting held on the 3rd of May 2022** deferred due to holiday and illness
5. **Public Participation Session:** for the public to talk to Cllrs about items only on the agenda
6. **Reports:** to receive reports
6.a County Councillor Report
6.b District Councillor Report
7. **Reports From: Committees/Representatives of other Committees/Groups/Meetings:** to receive **reports and proposals/requests and considerations** and agree on any actions needed:
7.a Planning Committee
7.b Village Hall
7.c Playing Field
7.d Village Amenities
7.e For members to consider which groups/committees they wish to join
8. **Correspondence Report:** Items received after publication of the agenda or for items needing discussion
8. Items circulated to the members (If applicable)
8.a DCCllr Davis – has been elected Vice-Chairman of BDC
9. **Clerk's Report:** Items received after the publication of the agenda or for items needing discussion
9. Items circulated to the members (If applicable)
10. **Recycle Centre:** to inform
10.a To inform members of the May Financial Information Total £22,172.30
10.b To inform members of the June Financial Information Total £23,704.60
10.c To inform members that the £1500.00 Grant received from SCC
11. **Neighbourhood Plan:**
11.a For members to consider approving N/Plan Information (Cllr Ward)
11.b For members to consider approving Hard Copies of the N/Plan
12. **Dinghy Park/Pin Mill:**
12.a To inform members that information is located on the Clerk's Report
12.b To inform members that the slabs are in place for the Memorial Benches
12.c For members to consider approving an unwanted dinghy to be sold to a parishioner
12.d To update members with the Pin Mill Management CIC article
13. **Administration:**
13.a To inform members of ongoing 'dog poo' issues around the footpath connecting Red Lion.
13.b For members to consider moving the Dog Bin to the end of the Footpath (If applicable)
13.c To inform members of Training Courses through Salc
13.d To inform members that the July Meeting is cancelled due to June's Meeting being on the 28th of June
13.e To inform members of the accident at the Village Hall (Emailed 18/06/2022)
13.f To inform the members of the invite from the Playing Field Management Committee
13.h To inform members of SALC's Annual General Meeting on 20/07/2022.

- 14. Financial Matters:**
 14.a For members to consider approving the cost of the refurbishment of the bench near Jubilee Gardens
 14.b To inform members that the 1st Precept Payment has been received £14085.00
 14.c For members to consider approving the Invoice for the work (slabs) on Pin Mill Common for £900.00
 14.d To update members with the Red Cross Ukraine Appeal £187.45 (Still funds to be added)
 14.e For members to consider approving the Annual Dog/Litter Bin Cost £907.62
 14.f To Inform members that March 2022 Bank Statements have been circulated to members £71351.57
 14.g To inform members that April 2022 Bank Statements have been circulated to members for £82780.07
 14.h To inform members that May 2022 Bank Statements have been circulated to members £79679.44
 14.i To inform members that the VAT Reclaim has been received £3082.18

- 15. End of Financial Year 2021-2022:**
 15.a To update members with the End of Year Bank Balances
 15.b To update members with the Financial Overview
 15.c For members to consider approving the CPC's Bank Reconciliation for 2021 -2022
 15.d For members to consider approving for Explanation of Variances
 15.e For members to consider approving PKF Bank Reconciliation
 15.f For members to consider approving the Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability Return
 15.g For members to consider approving Section 1 Annual Governance Statement 2021 -2022
 15.h For members to consider approving Section 2 Accounting Statements 2021 -2022

- 16. End of Year Reserves 2021-2022:**
 16.a For members to consider approving the End of Year Reserves of £44,536.57

- 17. Payments to Consider: June 2022 Payments**

The following Payments were signed by Cllrs David Cordle and Keeble on the 30/05/2022

A – N.

A 002494	Mrs VK Mann	Plants for the War Memorial	£50.00		£50.00
B 002495	Jill Davis	May 2022 Salary	£1125.78		£1125.78
C 002496	Collins Skip Hire	Recycling Centre	£547.70	£109.54	£657.24
D 002497	PJB Garden Maintenance	Footpath Work	£200.00		£200.00
E 002498	PJB Garden Maintenance	Footpath Work	£215.00		£215.00
F 002499	PJB Garden Maintenance	Footpath Work	£200.00		£200.00
G 002500	Realise Futures CIC	Flood Boards for Pin Mill Common	£231.66	£46.33	£277.99
H 002501	SA Meacock Garden Services	Monthly May Garden Services	£206.80		£206.80
I 002502	Chelmondiston Village Hall	Room Hire	£80.00		£80.00
J 002503	PJB Garden Maintenance	Footpath Work	£360.00		£360.00
K 002504	Glasdon UK Limited	Replacement litter and dog bin	£552.06	£110.41	£662.47
L 002505	Home-Start in Suffolk	137 Donation	£40.00		£40.00
M DD	Nest Pension	May Pension Payment	£87.15		£87.15
N 002506	Mr GD Barker	Overpayment from Mr GD Barker	£225.00		£225.00
P 002507	Mr Peter Cordle	Repair of Outdoor Bench	£121.04		£121.04
Q 002508	SA Meacock Garden Services	Monthly June Garden Services	£206.80		£206.80
R 002509	BDC	Annual charge for litter and dog bins	£756.35	£151.27	£907.62
S 002510	A.B. INCUBATORS	Laying of slabs on Pin Mill Common	£750.00	£150.00	£900.00
T 002511	St. Edmundsbury and Ipswich MAT	Donation	£30.00		£30.00
U 002512	Jill Davis	June Expenses	386.25	38.16	424.41
V 002513	Peter Ward	Trees for Queens Jubilee	120.00		120.00
W 002514	Jill Davis	June 2022 Salary	£1125.98		£1125.98
X 002515	HMRC Payment	Quarter 1	£623.59		£623.59
Y DD	Nest Pension	30 th June 2022	£87.15		£87.15
Z 002516	PJB Garden Maintenance	Footpath Work	£360.00		£360.00
AA 002516	PJB Garden Maintenance	Footpath Work	£200.00		£200.00
BB 002517	PJB Garden Maintenance	Footpath Work	£200.00		£200.00
TOTAL:			£9088.31	£605.71	£9694.02

- 18. The Next Parish Council Meeting:
 Tuesday 5th of July 2022 is Cancelled**

19. **The Next Parish Council Meeting:**
Tuesday 2nd of August at 7.30pm in the Village Hall
20. **Temporary exclusion of press and public:** That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed
21. **Employment Matters:**
21.a To consider approving the annual overtime payment (In the Budget)
22. **Suffolk Community Awards Nominations:**
For members to consider nominations:
23. **Grant Consideration:**
For members to consider a Grant Award.

Jill Davis Parish Clerk

Dated: 23/06/2022