

Chelmondiston Parish Council

Chairman: Cllr David Cordle

Parish Clerk: Mrs Jill Davis e-mail: clerk@chelmondistonpc.info or Tel: 07984733352

A Meeting of **CHELMONDISTON PARISH COUNCIL** will be held IN THE VILLAGE HALL on **TUESDAY THE 06th OF SEPTEMBER 2022 AT 7.30PM.**

All Committee Members are summoned to attend. Parishioners and members of the public are very welcome.

AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming

1. **Welcome by the Chairman:**
2. **Apologies for absence:** to receive and note apologies
3. **Dispensations:** to consider requests and **Declarations of Interest** to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
4. **To approve the minutes of the Parish Council Meeting held on the 2nd of August 2022**
5. **Public Participation Session:** for the public to talk to Cllrs about items only on the agenda
6. **Reports:** to receive reports
 - 6.a County Councillor Report
 - 6.b District Councillor Report
7. **Reports From: Committees/Representatives of other Committees/Groups/Meetings:** to receive reports and proposals/requests and considerations and agree on any actions needed:
 - 7.a Planning Committee
 - 7.b Village Hall
 - 7.c Playing Field
 - 7.d Village Amenities
 - 7.e For members to consider disbanding the Planning Committee (if applicable)
8. **Parish Councillor Application:**
For members to consider the application from Mr Scott Lyrick
9. **Correspondence Report:** Items received after publication of the agenda or for items needing discussion
 9. Items circulated to members
10. **Clerk's Report:** Items received after the publication of the agenda or for items needing discussion
 10. Items circulated to members
11. **Recycle Centre:** to inform
 - 11.a To inform members July Financial Information £797.00 Set-a-side Funds to Date £23,943.07
12. **Dinghy Park/Pin Mill:**
 - 12.a To inform members that the 5 benches have been ordered and the process of informing the original memorial bench owners has begun.
 - 12.b To inform members that 40 Dinghy permits have been purchased generating £1000.00 in income.
 - 12.c To inform members that there are 3 outstanding Dinghy Owners.
 - 12.d To inform members there are three dinghies for sale. The dinghies will be marked for sale and all dinghy owners will be informed. A closed auction is to be actioned.
 - 12.e For members to consider The Great British Clean Event request
13. **Administration:**
 - 13.a To inform members of the updated Legal Topic Note 40
 - 13.b For members to consider who will lay the Remembrance Wreath.
 - 13.c For members to discuss the Chelmondiston Playgroup Paper
 - 13.d For members to consider for a councillor to attend the Babergh East Police and Parish Forum – agenda attached
 - 13.e To inform members of the update concerning tree matters
14. **Financial Matters:**
 - 14.a To inform members that the Bank statements for June have been circulated to members to members.
 - 14.b The balance for June 2022: £75,766.40

- 14.c To inform members that the total amount raised for the Red Cross Ukraine appeal is £247.45
- 14.d To inform members that a grant application has been made to BDC for £680.00 towards the cost of replacing the benches on Pin Mill Common
- 14.e To inform members that a grant application has been successful for £680.00 from SCCllr Harley towards the cost of the benches on Pin Mill Common
- 14.f For members to consider the communication from SAAA
- 14.g For members to consider approving the ongoing Monthly Zoom Payment of £14.39
- 14.h For members to consider approving July/August Expenses £252.48
- 14.i For members to approve 3 quotations for the repair of the handrail at the Village Hall
- 14.j For members to consider approving the copying and associated costs of the Titles and Deeds

15. Payments to Consider: August 2022 Payments

A 002532	Shotley Odd Jobs	Dogbin Emptying	£135.00		£135.00
B 002533	SA Meacock Garden Services	August 22 Garden Services	£206.80		£206.80
C 002534	PJB Garden Maintenance Ltd	Footpaths Invoice 124	£200.00		£200.00
D 002535	PJB Garden Maintenance Ltd	Footpaths Invoice 125	£200.00		£200.00
E 002536	PJ Garden Maintenance Ltd	Footpaths Invoice 127	£200.00		£200.00
F 002537	PJB Garden Maintenance Ltd	Footpaths Invoice 128	£200.00		£200.00
G 002538	PJB Garden Maintenance Ltd	Footpaths Invoice 129	£200.00		£200.00
H 002539	PJB Garden Maintenance Ltd	Footpaths/Work Invoice 130	£200.00		£200.00
I 002540	Jill Davis	VOID			VOID
		August Salary 2022			VOID
J 002541	Jill Davis	July/August Expenses 2022	£222.78	£29.70	£252.48
K 002542	Jill Davis	August Salary 2022	£1365.94		£1365.94
L DD	Pension Nest	Government Nest Pension August 2022	£110.62		£110.62
TOTAL:			£3241.14	£29.70	£3270.84

**16. The Next Parish Council Meeting:
Tuesday 4th of October 2022 at 7.30pm in the Village Hall**

17. Temporary exclusion of press and public: That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed

18. Correspondence Matters:

To discuss and consider any actions concerning correspondence received

19. Employment Matters:

To inform members of the annual leave dates for September 2022

Jill Davis Parish Clerk

Dated: 01/09/2022