

Chelmondiston Parish Council

Chairman: Cllr David Cordle

Parish Clerk: Mrs Jill Davis e-mail: clerk@chelmondistonpc.info or Tel: 01473 780159

A Virtual Zoom Meeting of **CHELMONDISTON PARISH COUNCIL** will be held REMOTELY on **TUESDAY THE 2nd of JUNE 2020 at 7.30pm**. All Parish Councillors are summoned to attend and all parishioners are welcome to join.

Password: 003921

ID: 85981163345

AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press is not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming

1. **Welcome by the Chairman:**
2. **Apologies for absence:** to receive and note apologies
3. **Dispensations:** to consider requests and **Declarations of Interest** to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
4. **To approve the minutes of the Parish Council Meeting held on the 5th of May 2020:**
5. **Public Participation Session:** for the public to talk to Cllrs about items only on the agenda
6. **Reports:** to receive reports
 - 6.a County Councillor Report
 - 6.b District Councillor Report
7. **Vice Chairman:**

For members to consider Cllr Keeble continuing in role until May 2021
8. **Committees/Group Meeting/Working Parties:**

For members to consider continuing in the same groups until May 2021
9. **Reports From: Committees/Representatives of other Committees/Groups/Meetings:** to receive reports and proposals/requests and considerations and agree any actions needed:
 - 9.a Planning Committee
 - 9.b Village Hall
 - 9.c Playing Field
 - 9.d Village Amenities
 - 9.e Pin Mill Multi-Agency
 - 9.f Climate and Ecological Emergency Working Party:
10. **Clerk's Report:** Items received after publication of the agenda or for items needing discussion
11. **Correspondence:** Items received after the publication of the agenda or for items needing discussion
12. **Neighbourhood Plan**

To update members if applicable
13. **Planning Committee – Terms of Reference:**

For members to consider approving and for the Chairman to sign the Terms of Reference 2020.
14. **Recycle Centre:**
 - 14.a For members to consider requesting a further Grant from Shotley Parish Council £750.00
 - 14.b For members to consider requesting a further grant from SCC for £1500.00
 - 14.c To update members with the end of Year 2019 – 2020 overview and financial information
 - 14.d To inform members of the Increase of General Waste haulage and Skip Costs
 - 14.e To inform members of April's 2020 Financial Information £0.00 Set-a- side £13,380.92
 - 14.f To inform the members of May's 2020 Financial Information £696.00 Set-a-side £13,402.21
15. **Dinghy Park/Pin Mill:**

For members to consider the cost for June's 2020 Permit Charge.

 - 15.a To keep the cost at £20.00 for the month of June
 - 15.b To increase the cost to £30.00 per the Permit Holder Agreement
16. **Covid - 19:**
 - 16.a For members to consider the process for supporting the parish with grants/donations
 - 16.b For members to consider advertising streams available
 - 16.c For members to consider £20.00 for flowers for a 'Good Neighbour' see attached paper
17. **Finance and Administration:**
 - 17.a For members to approve the costings for May's Covid -19 costs
 - 17.b To update members with the Chelmondiston Village Hall Accounts for 2019 -2020
 - 17.c To update members with the Chelmondiston Playing Field Accounts for 2019 – 2020
 - 17.d To update members with the Bank Balances for April 2020
 - 17.e To inform members that the Bank Balances are not available for May 2020 at present
 - 17.f For members to consider purchasing the Jubilee Seats (Project Fund £5,000.00)
 - 17.g For members to consider the quotations for Resurfacing the Village Car Park

17.h For members to consider researching and applying for a grant to help with the resurfacing costs

17.i For members to consider the Annual Computer Protection Charge £46.65 +VAT

18. Payments to Consider: June 2020 Payments

A 002266	Jill Davis	Expenses – Covid -19	£74.87	£11.06	£85.93
B 002267	Jill Davis	May 2020 Salary	£1019.17		£1019.17
C 002268	S Sacker Ltd	Skip Costs	£674.71	£134.94	£809.65
D 002269	Jill Davis	May 2020 Expenses	£142.31	£19.84	£162.15
TOTAL:			£1911.06	£165.84	£2076.90

19. The Next Parish Council Meeting:
The next meeting of the Parish Council:
Tuesday 7th of JULY 2020 at 7.30pm in the Village Hall OR Held Remotely.

Jill Davis Parish Clerk

Dated: 28/05/2020