

Chelmondiston Parish Council

Chairman: Cllr David Cordle

Parish Clerk: Mrs Jill Davis e-mail: clerk@chelmondistonpc.info or Tel: 01473 780159

A Virtual Zoom Meeting of **CHELMONDISTON PARISH COUNCIL** will be held REMOTELY on **Tuesday the 6th of OCTOBER 2020 at 7.30pm**. All Parish Councillors are summoned to attend and all parishioners are welcome to join.

Password: 467522

I.D: 841 5776 0002

AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press is not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming

1. **Welcome by the Chairman:**
2. **Apologies for absence:** to receive and note apologies
3. **Dispensations:** to consider requests and **Declarations of Interest** to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
4. **To approve the minutes of the Parish Council Meeting held on the 2nd of SEPTEMBER 2020:**
5. **Public Participation Session:** for the public to talk to Cllrs about items only on the agenda
6. **Reports:** to receive reports
 - 6.a County Councillor Report
 - 6.b District Councillor Report
7. **Clerk's Report:** Items received after publication of the agenda or for items needing discussion
8. **Correspondence Report:** Items received after the publication of the agenda or for items needing discussion
 - 8.a For members to consider a response to the correspondence in relation to Pin Mill
9. **Reports From: Committees/Representatives of other Committees/Groups/Meetings:** to receive reports and proposals/requests and considerations and agree any actions needed:
 - 9.a Planning Committee
 - 9.b Village Hall
 - 9.c Playing Field
 - 9.d Village Amenities
 - 9.e Pin Mill Multi-Agency
 - 9.f Climate and Ecological Emergency Working Party:
10. **Recycle Centre:** to inform
To update the members with the Financial Information for September 2020
11. **Dinghy Park/Pin Mill**
For members to consider approving the dinghy letter
12. **Neighbourhood Plan**
 - 12.a Cllr Ward to update the members
13. **Covid - 19: UPDATE**
 - 13.a To inform members of the current expenditure
 - 13.b To update members with the Covid – 19 Grant Information
14. **Finance and Administration:**
 - 14.a To inform the members of the Grant Award £750.00 – Jubilee Garden Outdoor Benches
 - 14.b To update the members with the August 2020 Bank statements
 - 14.c To update the members with the monthly financial information for September 2020
 - 14.d To update members with the car park works
 - 14.e For members to consider the Annual Subscription for the Clerks Councils Direct £12.00
 - 14.f For members to consider extra seating (Memorial Benches) at Pin Mill
 - 14.g For members to consider approving the Annual Insurance cost of £509.60
 - 14.h For members to consider approving the Annual Brown Bin Charge £44.10
 - 14.i For members to consider approving the Monthly Covid – 19 expenditure
 - 14.j For Members to consider the Financial Assistance to the Church Legal Topic Note
 - 14.k To update members with The Health protection Amendment No4. Regulations 2020
 - 14.l For members to consider the Annual Website Hosting Expenditure £60.00
15. **Great British Beach Clean:**
To update the members with The Great British Beach Clean (26/09/2020)

16. Payments to Consider: September 2020 Payments

A 002297	SA Meacock	Monthly Garden Services	£208.00		£208.00
B 002298	BDC	Annual Brown Bin Charge	£44.10		£44.10
C 002299	Clerks and Councils Direct	Annual Subscription	£12.00		£12.00
D 002300	Jill Davis	Covid – 19 Expenses	£77.69	£5.18	£82.87
E 002301	Jill Davis	Pension Overpayment	£832.17		£832.17
F 002302	Jill Davis	September Salary	£1036.04		£1036.04
G 002303	Jill Davis	September Expenses	£93.28	£3.00	£96.28
H 002303	Business Services at CAS Ltd	Parish Protect Annual Insurance Payment	£509.60		£509.60
I 002304	HMRC	Quarter two Payment	£369.01		£369.01
TOTAL:			£3181.89	£8.18	£3190.07

17. The Next Parish Council Meeting:
The next meeting of the Parish Council:
Tuesday 3rd of November at 7.30pm Held Remotely.

18. Temporary exclusion of press and public: That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed

19. Covid – 19:

- 19.a To update the members with the approved Grant Awards
- 19.b For members to consider a Grant Request (different parish)

20. Employment Matters:

- 20. For members to consider the NJC Salary Scale

Jill Davis Parish Clerk

Dated: 01/10/2020