

Chelmondiston Parish Council

Chairman: Cllr David Cordle

Parish Clerk: Mrs Jill Davis e-mail: clerk@chelmondistonpc.info or Tel: 01473 780159

A Virtual Zoom Meeting of **CHELMONDISTON PARISH COUNCIL** will be held REMOTELY on **Tuesday the 2nd of MARCH 2021 at 7.30pm**. All Parish Councillors are summoned to attend, and all parishioners are welcome to join.

Passcode: 925883

I.D: 81797611990

AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press is not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming

1. **Welcome by the Chairman:**
2. **Apologies for absence:** to receive and note apologies
3. **Dispensations:** to consider requests and **Declarations of Interest** to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
4. **To approve the minutes of the Parish Council Meeting held on the 2ND of FEBRUARY 2021:**
5. **Public Participation Session:** for the public to talk to Cllrs about items only on the agenda
6. **Reports:** to receive reports
 - 6.a County Councillor Report
 - 6.b District Councillor Report
7. **Clerk's Report:** Items received after publication of the agenda or for items needing discussion
8. **Correspondence Report:** Items received after the publication of the agenda or for items needing discussion
9. **Reports From: Committees/Representatives of other Committees/Groups/Meetings:** to receive **reports and proposals/requests and considerations** and agree any actions needed:
 - 9.a Planning Committee
 - 9.b Village Hall
 - 9.c Playing Field
 - 9.d Village Amenities
 - 9.e Pin Mill Multi-Agency
 - 9.f Climate and Ecological Emergency Working Party:
10. **Recycle Centre:** to inform
 - 10.a To update the members with the Financial Information for February 2021
 - 10.b To inform the members of the recycling credit for glass, paper textiles - £451.26
 - 10.c To update the members concerning the fly-tipping issues
 - 10.d To inform members of the Sackers Price Increases
11. **Dinghy Park/Pin Mill:**
 - 11.a To formally thank Cllr Barwick for completing the work on the flood flap on Pin Mill Common
 - 11.b To formally minute that the annual check on the flood flap on Pin Mill Common has been completed.
 - 11.c To inform the members that two quotes for the work required for the Memorial Benches have been received. Just waiting on the third to arrive
12. **Neighbourhood Plan:**
 12. a Cllr Bareham to update the members concerning any matters
13. **Covid - 19: UPDATE**
 - 13.a For members to approve the monthly Covid – 19 expenditure £14.39
 - 13.b To update the members with the Covid – 19 Grant Information -BDC
 - 13.c To inform members of the Covid – 19 spend to date £799.51
14. **Finance and Administration:**
 - 14.a To update members concerning the VAT Reclaim - £5,378.99 – awaiting payment
 - 14.b To inform members that Maytrees IT will be continuing with the contract for the foreseeable future
 - 14.c To update the members with the monthly financial information for February 2021
 - 14.d To minute that January 2021 Bank Statements have been circulated to the members
 - 14.e To inform members that £727.34 will be received for the recycling Credits
 - 14.f To inform members that SALC's Area Forum is scheduled for 04/03/2021.
 - 14.g For members to consider the amendment to the Annual Meeting of Parish/Village Meeting
 - 14.h For members to consider approving the annual review of the Cookie Policy
 - 14.i For members to consider approving the annual review of the Standing Orders(Page 9 added items)
 - 14.j For members to approve the Neighbourhood Plan Public Notice £60.00 +VAT
 - 14.k For members to approve the Annual Asset Register 2020 - 2021

- 14.l To inform members if the Issues with the DD for the Pension Government Nest
 14.m To inform members that the DD for the Pension Nest Payment FOR January 2021 was not paid through the Parish Council's Bank Account
 14.n To inform members that due to Easter falling at the beginning of April 2021 – the cut-off date is the 26th of March 2021.
 14.o For members to consider adding the car park surfacing to the asset register

15. Payments to Consider: March 2021 Payments:

A 002335	Jill Davis	Covid – 19 Expenses	£14.39		£14.39
B 002336	Jill Davis	February 2021 Salary	£1136.94		£1136.94
C 002337	P AND J LABELS	Dinghy Labels 2021	£113.95	£22.79	£136.74
D 002338	Jill Davis	February Expenses	£222.69	£6.77	£229.46
		TOTAL:	£1487.97	£29.56	£1517.53

16. The Next Parish Council Meeting:
The next meeting of the Parish Council:
Tuesday 6th April 2021 at 7.30pm Held Remotely.

Jill Davis Parish Clerk

Dated: 25/02/2021