

Chelmondiston Parish Council

Chairman: Cllr David Cordle

Parish Clerk: Mrs Jill Davis e-mail: clerk@chelmondistonpc.info or Tel: 07984733352

An Extraordinary Meeting of **CHELMONDISTON PARISH COUNCIL** will be held in the **Village Hall on Tuesday the 29th of June at 7.30pm**. All Parish Councillors are summoned to attend.

AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press is not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming

1. **Welcome by the Chairman:**
2. **Apologies for absence:** to receive and note apologies
3. **Dispensations:** to consider requests and **Declarations of Interest** to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
4. **Public Participation Session:** for the public to talk to Cllrs about items only on the agenda
5. **Cancellation of PC Meeting:**
For members to consider approving the cancellation of the 6th July 2021 Full Parish Council Meeting
6. **End of Year Accounts 2020 -2021:**
 - 6.a To minute that all members have received copies of the End of Year accounts 2020 -2021
 - 6.b For members to considering approving the End of Year Accounts 2020 – 2021
 - 6.c For members to consider approving Section 1 Annual Governance Statement 2020 -2021
 - 6.d For members to consider approving Section 2 Accounting Statements 2020 - 2021
 - 6.e For members to approve the RFO and Chairman to sign the documents
 - 6.f For members to considering approving the Bank Reconciliation Documents 2020 -2021
 - 6.g For members to consider approving the Explanation of Variances 2020 -2021
 - 6.h For members to consider approving the End of Year Reserves Document 2020 -2021
7. **Notice of Public Rights and Publication 2020 -2021:**
To inform members that the Notice of Public Rights and Publication 2020 -2021 will commence on the 1st of July 2021 -11th August 2021.
Notifications will be placed on the Noticeboards and Website from the 30th June 2021.
8. **Payments to Consider:** July 2021 Payments

A 002379	SA Meacock Garden Services	Monthly Garden Services	£208.00	£208.00
B 002380	V K Mann	Village Hall Gardening	£22.50	£22.50
C 002381	PJB Garden Maintenance - 90	Footpath Maintenance	£340.00	£340.00
D 002382	PJB Garden Maintenance - 89	Footpath Maintenance	£340.00	£340.00
E 002383	PJB Garden Maintenance - 92	Footpath Maintenance	£300.00	£300.00
F 002384	PJB Garden Maintenance - 91	Footpath Maintenance	£300.00	£300.00
G 002385	HMRC - Payment	Quarter 1 Payment	£357.82	£357.82
H 002386	Jill Davis	Salary June 2021	£1066.73	£1066.73
I DD	Pension Contribution	Jill Davis – Nest Pension	£80.45	£80.45

TOTAL: **£3015.50** **£3015.50**

9. **The Next Parish Council Meeting:**
The next meeting of the Parish Council:
Tuesday 3rd of August 2021 – Held in the Village Hall

Cllr David Cordle

Chairman Chelmondiston Parish Council

Dated: 24/06/2021