

Chelmondiston Parish Council

Chairman: Cllr David Cordle

Parish Clerk: Mrs Jill Davis e-mail: clerk@chelmondistonpc.info or Tel: 07984733352

A Meeting of **CHELMONDISTON PARISH COUNCIL** will be held IN THE VILLAGE HALL on **TUESDAY THE 7TH of DECEMBER 2021 AT 7.30PM.**

All Committee Members are summoned to attend. Parishioners and members of the public are welcome but we ask you to follow the Covid – 19 Special Hire Conditions listed below.

AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press is not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming

The Parish Council will be following the Covid -19 Special Hire Conditions:

Maintaining social distancing as far as possible

Please use hand sanitisers provided

Wearing a face covering is recommended but not mandatory

The recommended capacity of the Village Hall is 30 persons

There will be a record of attendance for track and trace

No hard copies of agendas or supporting papers will be available – so please bring your own

The doors will be open from 6.45pm (there is a Planning Meeting beforehand) for parishioners and members of the public

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1. **Welcome by the Chairman:**
2. **Apologies for absence:** to receive and note apologies
3. **Dispensations:** to consider requests and **Declarations of Interest** to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
4. **To approve the minutes of the Parish Council Meeting held on the 5TH of October 2021:**
5. **Public Participation Session:** for the public to talk to Cllrs about items only on the agenda
6. **Reports:** to receive reports
 - 6.a County Councillor Report
 - 6.b District Councillor Report
7. **Reports From: Committees/Representatives of other Committees/Groups/Meetings:** to receive reports and proposals/requests and considerations and agree any actions needed:
 - 7.a Planning Committee
 - 7.b Village Hall
 - 7.c Playing Field
 - 7.d Village Amenities
8. **Correspondence Report:** Items received after publication of the agenda or for items needing discussion
9. **Clerk's Report:** Items received after the publication of the agenda or for items needing discussion
 9. Emailed
 - 9.a Communities Information
10. **Recycle Centre:** to inform

10.a To update the members with the Financial Information for November 2021
10.b To update members – Clerk is still working on the grants and researching a proposed replacement for Sackers

11. Dinghy Park/Pin Mill:

11.a To update the members concerning The Flood Defence System

11.b For members to consider approving the costings from 11.a

12. Neighbourhood Plan:

12.a Cllr Bareham to update the members with the following:

BDC Electoral Services have confirmed that they expect the referendum to be held around the end of February 2022. They should confirm that the defined date after the Festive/New Year break.

12.b For members to consider approving a Half Page Notice of the Referendum £135.00+ VAT

13. Covid - 19: UPDATE

13.a For members to consider approving the monthly Covid -19 Spend £178.78

13.b To update members - £248.59 available

14. Administration:

14.a For members to consider a request from a parishioner – To plant more trees around the Parish (I have informed the resident we can only plant on PC's Land)

14.b To inform members that the ICO Certificate has been renewed until 06/12/2022

14.c For members to approve 2022 Meeting Dates (Please note there may be changing awaiting confirmation from the Village Hall Management Committee)

14.d For members to consider nominating an individual/group/organisation for The David Wood Landscape Award

14.e To update the members with the Footpath Group's checks

14.f For members to consider approving a Snow Patrol Team (most original members have left)

15. Finance:

No items to date

16. Payments to Consider: December 2021 Payments

A 002434	Jill Davis	November Salary 2021	1236.49		1236.49
B 002435	Jill Davis	Covid 19 Expenses 2021	£173.98	£4.80	£178.78
C 002436	Mr Anthony Gould	Annual IT Charges	£79.19		£79.19
D 002437	Jill Davis	October and November Expenses 2021	£65.42	£7.50	£72.92
E DD	Government Nest Pension	Monthly Pension Payment	£99.02		£99.02
F DD	ICO	Annual Data Protection Charge	£35.00		£35.00
		TOTAL:	£1489.10	£12.30	£1701.40

17.

**The Next Parish Council Meeting:
The next meeting of the Parish Council:
Tuesday 11th of January 2021 at 7.30pm in the Village Hall**

Jill Davis Parish Clerk

Dated: 02/12/2021