

£1Chelmondiston Parish Council

Chairman: Cllr David Cordle

Parish Clerk: Mrs Jill Davis e-mail: clerk@chelmondistonpc.info or Tel: 07984733352

A Meeting of **CHELMONDISTON PARISH COUNCIL** will be held IN THE VILLAGE HALL on **TUESDAY THE 01st of February 2022 AT 7.30PM.**

All Committee Members are summoned to attend. Parishioners and members of the public are welcome but we ask you to follow the Covid – 19 Special Hire Conditions listed below.

AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press is not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming

The Parish Council will be following the Covid -19 Special Hire Conditions:

Maintaining social distancing as far as possible

Please use hand sanitisers provided

Wearing a face mask is now recommended

The recommended capacity of the Village Hall is 30 persons

There will be a record of attendance for track and trace

No hard copies of agendas or supporting papers will be available – so please bring your own

The doors will be open from 7.15pm.

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1. **Welcome by the Chairman:**
2. **Apologies for absence:** to receive and note apologies
3. **Dispensations:** to consider requests and **Declarations of Interest** to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
4. **To approve the minutes of the Parish Council Meeting held on the 11th of January 2022**
5. **Public Participation Session:** for the public to talk to Cllrs about items only on the agenda
6. **Reports:** to receive reports
 - 6.a County Councillor Report
 - 6.b District Councillor Report
7. **Reports From: Committees/Representatives of other Committees/Groups/Meetings:** to receive **reports and proposals/requests and considerations** and agree any actions needed:
 - 7.a Planning Committee
 - 7.b Village Hall
 - 7.c Playing Field
 - 7.d Village Amenities
8. **Correspondence Report:** Items received after publication of the agenda or for items needing discussion
 8. Items received upto the date of the publication
9. **Clerk's Report:** Items received after the publication of the agenda or for items needing discussion
 9. Items received upto the date of the publication
10. **Recycle Centre:** to inform
 - 10.a To inform members of the Financial Information for January 2022
 - 10.b To update members concerning the Skip Contractor
 - 10.c To update members concerning the Grant Requests

- 11. Neighbourhood Plan:**
 11.a To inform members that the Referendum Date has been confirmed for the 24th of February 2022
 11.b To inform the members that the Notice of the Referendum has been uploaded to the website and put onto the Notice Boards
- 12. Dinghy Park/Pin Mill:**
 12.a For members to consider approving the Dinghy Park documentation for 2022-2023
 12.b For members to consider approving the annual cost of the dinghy permits for 2022-2023 £150.00
 12.c To inform members that the grindle on Webb's side has been cleared (not by our contractor)
 12.d For members to consider approving the replacement of the Dog Bin on Pin Mill Common £460.00 (damaged)
 12.e For members to consider approving the replacement Litter Bin on Pin Mill Common £236.00
 12.f To inform members that the Memorial Bench contractor has been chased
- 13. Covid - 19: Update:**
 13.a For members to consider approving the monthly Covid -19 Spend £28.67
 13.b To update members - £167.03 available
- 14. Administration:**
 14.a To inform members that the Re-declaration Form for the Pension Regulator has been completed
 14.b For members to consider approving supporting/organising events for the Queens Platinum Jubilee.
 14.c For members to discuss the Annual Meeting of the Parish/Village Event
 14.d For members to consider an 'Open Surgery' for the Parish
 14.e To inform members that BDC has confirmed receipt of the Precept Request for 2022 -2023
- 15. Finance:**
 15.a To inform members that £464.40 has been received from SCC Footpath Payment
 15.b To inform members that £682.00 has been received from The Tudwick Foundation for a replacement bench
 15.c For members to consider approving a replacement outdoor bench at Hollingsworth (see above) £772.50 (with VAT)
 15.d To inform members that December 2021 Bank Statements have been circulated to the members
 15.e To minute that the members are circulated the monthly Bank Statements.
 15.f For members to consider approving the setting of the budget to a separate meeting from a full council meeting
 15.g For members to consider 2022-2023 Projects
 15.h For members to consider approving a replacement outdoor bench at Main Road/St Andrew's Drive £772.50 (with VAT)
 15.i For members to consider approving the purchase of the Queen's Platinum Jubilee Commemorative Mug (4 boxes 144/112 pupils) £1049.66
 15.k To update members with the Grant Award to Chelmondiston C of E Primary School
 15.l For members to consider approving the Playing Field Annual Grant for 2022 -2023
 15.m To update members concerning CIL
 15.n For members to discuss funding for the Playing Field for the Jubilee Event 2022
 15.o For members to consider approving a replacement pole for the Rectory Field Dog Bin £230.00

16. Payments to Consider: February 2022 Payments

A 002446	Mansion House Publishing	Advert	£135.00	£27.00	£162.00
B 002447	Jill Davis	Covid -19 February 2022 Costs	£28.67		£28.67
C 002448	Jill Davis	January 2022 Salary	£1066.73		£1066.73
D 002449	Jill Davis	January 2022 Expenses	£19.17		£19.17
E DD	Government Nest	January 2022 Pension Payment	£80.45		£80.45
TOTAL:			£1330.02	£27.00	£1357.02

**17. The Next Parish Council Meeting:
 The next meeting of the Parish Council:
 Tuesday 01st March 2022 at 7.30pm in the Village Hall**

- 18. Temporary exclusion of press and public:** That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed
 18.a For members to approve the Covid -19 Payment Award
 18.b To update the members with the dates for Annual Leave