

# Chelmondiston Parish Council

Chairman: Cllr David Cordle

Parish Clerk: Mrs Jill Davis e-mail: [clerk@chelmondistonpc.info](mailto:clerk@chelmondistonpc.info) or Tel: 07984733352

A Meeting of **CHELMONDISTON PARISH COUNCIL** will be held IN THE VILLAGE HALL on **TUESDAY THE 01<sup>st</sup> of March 2022 AT 7.30PM.**

All Committee Members are summoned to attend. Parishioners and members of the public are very welcome.

## AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press is not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming

1. **Welcome by the Chairman:**
2. **Apologies for absence:** to receive and note apologies
3. **Dispensations:** to consider requests and **Declarations of Interest** to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
4. **To approve the minutes of the Parish Council Meeting held on the 11th of January 2022**
5. **To approve the minutes of the Parish Council Meeting held on the 1ST of February 2022**
6. **Public Participation Session:** for the public to talk to Cllrs about items only on the agenda
7. **Reports:** to receive reports
  - 7.a County Councillor Report
  - 7.b District Councillor Report
8. **Reports From: Committees/Representatives of other Committees/Groups/Meetings:** to receive reports and proposals/requests and considerations and agree any actions needed:
  - 8.a Planning Committee
  - 8.b Village Hall
  - 8.c Playing Field
  - 8.d Village Amenities
9. **Correspondence Report:** Items received after publication of the agenda or for items needing discussion
  9. Items circulated to the members
10. **Clerk's Report:** Items received after the publication of the agenda or for items needing discussion
  10. Items circulated to the members
11. **Recycle Centre:** to inform
  - 11.a To inform members of the Financial Information for February 2022
  - 11.b To update members concerning the Skip Contractor
  - 11.c To update members concerning the Grant RequestsShotley Parish Council has awarded £750.00 to the Parish Council
12. **Neighbourhood Plan:**
  - 12.a To inform members that the Referendum takes place on the 24<sup>th</sup> February and the result will be available several days later
  - 12.b To inform members of the correspondence received from a parishioner. Parish Clerk actioned and circulated to the members.
  - 12.c For members to consider approving £41.94 for the Land Registry Information (Power To Pay)
  - 12.d To inform members of the Referendum Result (If known)
  - 12.e For members to consider approving the Neighbourhood Plan Payment
13. **Dinghy Park/Pin Mill:**
  - 13.a To inform members that King's side of the grindle has been completed
  - 13.b For members to approve (power to pay – Emergency Powers) £231.66 +VAT for the replacement tidal boards.
14. **Covid - 19: Update:**
  - 14.a For members to consider approving the monthly Covid -19 Spend £14.39
  - 14.b To inform members there is £181.31 left in the grant
15. **Queen's Platinum Jubilee:**
  - 15.a To inform members of the preparations for the Jubilee Event (Playing Field)

15.b For members to consider approving a costing for Platinum Jubilee products for the Parish

**16. Administration:**

16.a To inform members that the Website will be fully updated by 31/03/2022 (Overtime Payment carried into 2022-2023)

16.b For members to consider a request to use Pin Mill Common

16.c To inform members that the next dates for the Babergh East, Police and Parish Forum meetings are 23/03/2022 and the 14/06/2022.

16.d For members to consider approving the Asset Register for 2021 -2022

16.e To inform members of the email received from the Tree Surgeon

16.f For members to consider a parishioner suggestion – Page's Common

**17. Finance:**

17.a For members to consider replacing the bench at Jubilee Garden/Main Road

17.b For members to consider a donation to a Memorial Bench dedicated to a former Parish Councillor

17.c To update members with the Bank Statements for January 2022 and to formally minute that the bank statements have been circulated to the members.

17.d For members to consider approving the Playing Field Grant Request for 2022-2023

17.e For members to consider approving S.A Meacock Garden Services – 3-year contract £228.80 per month.

**18. Payments to Consider: March 2022 Payments**

A DD	Government Nest	February 2022 pension Payment	£80.45		<b>£80.45</b>
B 002450	Jill Davis	February 2022 - Expenses	£78.43	£4.08	<b>£82.51</b>
C 002451	Jill Davis	Covid – 19 Expenses	£11.99	£2.40	<b>£14.39</b>
D 002452	John Deacon – Power to Pay	Land Registry Payment	£34.95	£6.99	<b>£41.94</b>
E 002453	Jill Davis	February 2022 - Salary	£1066.73		<b>£1066.73</b>
<b>TOTAL:</b>			<b>£1272.55</b>	<b>£13.47</b>	<b>£1286.02</b>

**19.**

**The Next Parish Council Meeting:  
The next meeting of the Parish Council:  
Tuesday 05<sup>th</sup> of April 2022 at 7.30pm in the Village Hall**

**20.**

**Temporary exclusion of press and public:** That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed

**21.**

**Employment Matters:**

21.a 2021 -2022 Annual Leave Update – 1 day 14.03.2022

21.b 2022 -2023 Annual Leave – 1 week 11.04.2022

21.c For members to consider approving an Employment Matter

21.d For members to consider approving the Employment Matter

**22.**

**Covid -19 Grant Matters:**

22.a For members to consider a Covid-19 Request

22.b For members to consider a Covid -19 Request

*Jill Davis* Parish Clerk

Dated: 24/02/2022