

**A MEETING OF CHELMONDISTON PARISH COUNCIL WILL BE HELD IN THE  
VILLAGE HALL ON TUESDAY 5<sup>TH</sup> APRIL 2016 AT 7.30pm  
AGENDA**

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

1. **Welcome by Chairman** and to *receive and consider Apologies for Absence*
2. **Dispensations:** *to consider requests* AND **Declaration of Interests:** *to receive Pecuniary and Non Pecuniary Interests from Cllrs on items to be considered at this meeting.*
3. **Minutes of the Meeting:** *to agree minutes of the meeting held on 1<sup>st</sup> March 2016*
4. **Matters Arising:** *from meeting held on 1<sup>st</sup> March 2016*
5. **Public Participation Session:** *for the public to talk to Cllrs about items on the agenda*  
AND to receive **REPORTS** (if available) from:
  - a) **Safer Neighbourhood Team:** *election of Police & Crime Commissioner*
  - b) **County Councillor:** c) **District Councillor:**
6. **REPORTS FROM... Committees/Representatives of other Committees/Groups/Meetings:**  
*to receive reports and proposals/requests and to take any action deemed necessary.*

a) <b>Planning Cttee:</b> <i>PMBCo. 'proposed' jetty application</i>	b) <b>Village Hall:</b>
c) <b>Playing Field:</b>	d) <b>Footpaths, Trees &amp; Hedgerows:</b> <i>P3 contract</i>
e) <b>Village Amenities:</b> <i>Asset maintenance</i>	f) <b>Pin Mill Bay MCIC:</b> <i>Report</i>
g) <b>VDF-WG:</b> <i>update if available</i>	h) <b>Housing Needs-WG:</b> <i>Report</i>
7. **Clerk's Report:** *and to consider any actions necessary.*
  - i) *update on issues from previous meeting*
  - ii) **Shared Access:** *update if available*
  - iii) **Scattered Orchard Project:** *to arrange a photo shoot*
  - iv) **Posts and rails at Village Hall:** *to minute emergency repair & discuss V Hall's offer.*
  - v) **Village Car Park:** *update on signs if available*
  - vi) **Broadband:** *Consultation*
8. **CORRESPONDENCE:** *to take any action deemed necessary on correspondence received.*
9. **Parish Council VACANCY:** *to discuss the co-option policy & to take any necessary action.*
10. **Recycling Centre:** *to consider reports and to take any action deemed necessary.*
  - a) **Fly-tipping & surveillance**
  - b) **Signage:** *to discuss new sign*
11. **PIN MILL & Dinghy Park:** *to receive reports/proposals-to take any action deemed necessary*
  - a) **Tidal flaps:** *to discuss maintenance*
12. **FINANCIAL ITEMS:**
  - 12.1 **RFO's Monthly Report: MARCH** i) *Bank Reconciliation* ii) *Budget END OF YEAR*
  - 12.2 **Account & Audit Regulations 2015:** *changes & impact on Annual Review for 2015-16*
    - a) **Section 1 - Annual Governance Statement:** *to discuss and authorise signing*
  - 12.3 **to consider Payments to:** *and other invoices arriving after the posting of this agenda*

a) <b>S A Meacock Garden Services:</b> <i>Pin Mill Grass Cutting etc.</i>	<b>72.50</b>
b) <b>Mrs F Sewell:</b> <i>Salary (March) + Dinghy Park Warden</i>	714.34
<i>Stationery: 1.99 + Post Office: Stamps 80 -2<sup>nd</sup>, 12-1<sup>st</sup></i>	<u>50.76</u>
c) <b>Anglian Foilblocking Ltd - T/A P&amp;J Labels</b>	<b>129.30</b>
d) <b>Nelson Potter (Dodnash) Ltd.</b> <i>Oak posts -V Hall</i>	<b>875.10</b>
e) <b>Peninsula Tree Services:</b> <i>installing post /rails -V hall</i>	<b>757.00</b>
f) <b>Anglia Surface Care:</b> <i>Moss treatment of tennis courts</i>	<b>510.00</b>
g) <b>Mr D Latter:</b> <i>Maintenance FPs board</i>	<b>42.00</b>
h) <b>InkXpress:</b> <i>Stationery-Printer inks (4 black)</i>	<b>23.95</b>
i) <b>Suffolk Assoc. of Local Councils:</b> <i>AGM expense</i>	<b>12.00</b>
j) <b>HM Revenue &amp; Customs:</b> <i>Chq made payable to Post Office Ltd.</i>	
<i>Quarterly payment. (Jan, Feb, Mar, 2016) employee's tax/employer's Nat Ins</i>	<b>173.19</b>
k) <b>S. Sacker (Claydon) Ltd:</b> <i>Green skip 277.36 General Skip 512.54+VAT</i>	<b>947.88</b>
13. **Reports of Other Business (not itemised):** *to be included on next agenda if necessary.*
14. **THE NEXT PARISH COUNCIL MEETING –** *The Annual Meeting of the Parish Council*  
*Tues 3<sup>rd</sup> MAY 2016 in the VILLAGE Hall* *Fran Sewell - Parish Clerk*