

**THE ANNUAL MEETING OF CHELMONDISTON PARISH COUNCIL WILL BE  
HELD IN THE VILLAGE HALL ON TUESDAY 3<sup>rd</sup> MAY 2016 AT 7.30pm AGENDA**

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

1. **Election of Chairperson for 2016-2017** & to sign Acceptance of Office Form as Chairman
2. **Election of Vice Chairperson: for 2016-17**
3. **Apologies for Absence:** to receive and consider apologies
4. **Dispensations: to consider requests AND Declaration of Interests:** to receive pecuniary and personal interests from Cllrs on items to be considered at this meeting
5. **Minutes of the Meeting:** to agree minutes of the meeting held on 5<sup>th</sup> April 2016
6. **Public Participation Session:** for the public to talk to Cllrs about items on the agenda  
AND to receive **REPORTS** (if available) from:  
a) County Councillor: b) District Councillor:
7. **ELECTION OF MEMBERS TO Committees and Working/Monitoring Groups (WG/MG)**  
a) Planning Cttee b) Footpaths, Trees & Hedgerows (MG) c) Advisory Finance Group (Chq Signatories)  
d) Community Emergency Plan e) Village Amenities (MG) f) VDF (WG) g) Housing Needs (WG)
8. **ELECTION OF REPRESENTATIVES TO Village Committees and Other Bodies:**  
a) Playing Field b) Village Hall c) Pin Mill Bay Management Company d) SALC e) Any others
9. **REPORTS FROM... Committees/Representatives of other Committees/Groups/Meetings:** to receive reports and requests and to take any action deemed necessary.  
a) Planning Cttee: Update on Jetty enforcement b) Village Hall:  
c) Playing Field: d) Footpaths, Trees & Hedgerows:  
e) Village Amenities: Asset maintenance f) Pin Mill Bay MCIC: Report  
g) VDF-WG: update if available h) Housing Needs-WG: update if available
10. **Clerk's Report:** and to consider any actions necessary.  
i) update on issues from previous meeting  
ii) Parish Council VACANCY – update iii) PC Policies iv) Standing Orders
11. **CORRESPONDENCE:** to respond to correspondence received and to take any action deemed necessary.
12. **Recycling Centre:** to consider reports and to take any action deemed necessary.
13. **PIN MILL & Dinghy Park:** to receive reports/proposals and to take any action deemed necessary.
14. **THE PARISH MEETING:** discuss Agenda for 17<sup>th</sup> May meeting
15. **Small Scale Development Options:** to discuss – Neighbourhood Development Orders & Community Land Trusts
16. **FINANCIAL ITEMS:**
  - 16.1 **Annual Accounts (Annual Return Form)**
    - a) 2015-2016 accounts: to consider approval of Receipts/Payments/Bank Reconciliation
    - b) Signing of Section 2: to discuss/agree
  - 16.2 **RFO's Monthly Report - April - Bank Reconciliation** Direct Debit: BT - V Hall pd 28/04/16 £71.96
  - 16.3 **Annual Subscriptions** - to consider RENEWAL of SALC, SPS, CAS, LCPAS
  - 16.4 **Donations s137:** to consider list of charities for small donations
  - 16.5 **Payments:** to consider Payments to and other invoices arriving after the posting of this agenda
    - a) S A Meacock Garden Services: Pin Mill Grass Cutting etc. 72.50
    - b) Mrs F Sewell: Salary (April) 664.14  
Stationery: 9.61 672.75
    - c) Mr Keith Cooper: Bartram Mowers Ltd (Strimmers parts/fuel) 22.44
    - d) Chelmondiston Parochial Church Council: Grant (agreed Nov 2015) 200.00
    - e) Chelmondiston & Pin Mill Good Neighbours: Grant (agreed Nov 2015) 150.00
    - f) Chelmondiston Village Hall: Grant from precept 2,860.00

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  - g) Suffolk Preservation Society: Annual Subscription (if agreed) 30.00
17. **Reports of Other Business (not itemised):** to be included on next agenda if necessary.
18. **THE NEXT PARISH COUNCIL MEETING – Tuesday 7<sup>th</sup> JUNE 2016 in the VILLAGE Hall**