

**A MEETING OF CHELMONDISTON PARISH COUNCIL WILL BE HELD IN THE
VILLAGE HALL ON TUESDAY 5th JULY 2016 AT 7.30pm
AGENDA**

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

1. **Welcome by Chairman** and to *receive and consider Apologies for Absence*
 2. **Dispensations:** *to consider requests* AND **Declaration of Interests:** *to receive Pecuniary and Non Pecuniary Interests from Cllrs on items to be considered at this meeting.*
 3. **Minutes of the Meeting:** *to agree minutes of the meeting held on 7th June 2016*
 4. **Public Participation Session:** *for the public to talk to Cllrs about items on the agenda*
AND to receive **REPORTS** (if available) from:
a) **County Councillor:** b) **District Councillor:**
 5. **REPORTS FROM... Committees/Representatives of other Committees/Groups/Meetings:**
to receive reports and proposals/requests and to take any action deemed necessary.
a) **Planning Cttee:** **Report on 14/06/16 meeting*
**Terms of Reference – to consider and ratify*
b) **Village Hall:** c) **Playing Field:** d) **Footpaths, Trees & Hedgerows:**
e) **Village Amenities:** *Asset maintenance* f) **VDF-WG:** *update if available*
g) **Housing Needs-WG:** *Report if available*
 6. **Clerk's Report:** *and to consider any actions necessary + update on issues from previous meeting*
i) **Police/Parish Forum** Next meeting 27/07/16 at V. Hall Chelmondiston
ii) *Over grown hedges – update* iii) *Parish Council Vacancy*
iv) *Defibrillator – update* v) *Community SpeedWatch - update*
vi) *Village car-park: Parking Notices - update*
 7. **CORRESPONDENCE:** *to take any action deemed necessary on correspondence received.*
 8. **Pin Mill Bay Management CIC:** *update on matters discussed at last meeting and to consider the way forward.*
 9. **Standing Orders:** *to review, discuss and ratify changes*
 10. **Neighbourhood Development Orders & Community Right to Build:** *update if available*
 11. **Recycling Centre:** *to consider reports and to take any action deemed necessary.*
** To discuss/consider purchase of small office.*
 12. **PIN MILL: Dinghy Park/Grindles:** *to receive reports - to take any action deemed necessary*
 13. **FINANCIAL ITEMS:**
13.1 **RFO's Monthly Report:** *JUNE and Bank Reconciliation (quarterly accounts/budget)*
13.2 **To consider Payments to:** *and other invoices arriving after the posting of this agenda*
 - a) **S A Meacock Garden Services:** *Pin Mill Grass Cutting etc.* **72.50**
 - b) **Mrs F Sewell:**

Salary (June) + back-pay	680.00	
Subsistence allowance	150.00	
Stationery:	8.50	838.50
 - c) **HM Revenue & Customs:** *Chq made payable to Post Office Ltd.*
Quarterly payment. (Apr, May, June, 2016) employee's tax/employer's Nat Ins **142.44**
 - d) **S Sacker (Claydon) Ltd:** *Composting Waste Skip* **336.58**
 - e) **P J Mann (VKM Gardening):** *(6 months General gardening + bus shelters)* **171.00**
 - f) **InkXpress:** *printing ink cartridges (approx.)* **25.00**
 - g)-r) **13 Charities - s137** *as discussed at 7th June meeting @ £40 each - in total* **520.00**
14. **Reports of Other Business (not itemised):** *to be included on next agenda if necessary.*
15. **THE NEXT PARISH COUNCIL MEETING – Tues 2nd AUGUST 2016 in the VILLAGE Hall**