

**A MEETING OF CHELMONDISTON PARISH COUNCIL WILL BE HELD IN THE
VILLAGE HALL ON TUESDAY 6th DECEMBER 2016 AT 7.30pm
AGENDA**

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

1. **Welcome by Chairman** and to *receive and consider Apologies for Absence*
2. **Dispensations:** *to consider requests* AND **Declaration of Interests:** *to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.*
3. **Minutes of the Meeting:** *to agree minutes of the meeting held on 1st November 2016*
4. **Public Participation Session:** *for the public to talk to Cllrs about items on the agenda*
AND to receive **REPORTS** (if available) from:
a) County Councillor: b) District Councillors:
5. **REPORTS FROM... Committees/Representatives of other Committees/Groups/Meetings:**
to receive reports and proposals/requests and to take any action deemed necessary.
a) Planning Cttee: b) Village Hall: c) Playing Field:
d) Footpaths, Trees & Hedgerows:
 i) Pollarding trees on the Common: *To consider quote*
 ii) Footpath grass cutting: *to discuss a way forward - volunteers needed.*
e) Village Amenities: *Asset maintenance review/Insurance - update*
f) Housing Needs -WG: *Update & Review of the VDF - moving forward*
6. **Clerk's Report:** *and to consider any actions necessary*
i) updates - *report from previous meetings* *Websites: CAS, 2commune
ii) BDC - *Arthur Ransome Events - possible participation?*
iii) Other
7. **CORRESPONDENCE:** *to take any action deemed necessary on correspondence received.*
8. **Pin Mill Bay Management CIC:** *update on meetings and to discuss a way forward*
9. **Defibrillator:** *update and to consider*
9.1 *Purchase of external cabinet* 9.2 *Arrange training* 9.3 *to consider a Custodian*
10. **Recycling Centre:** *to consider reports and to take any action deemed necessary*
11. **PIN MILL: Dinghy Park/Grindles:** *to receive reports - to take any action deemed necessary*
i) **parking issues:** *update and to discuss a way forward*
12. **FINANCIAL ITEMS:**
 - 12.1 **RFO's Monthly Report:** **Nov Bank Reconciliation*
 - 12.2 **Advisory Finance Group:** *report of meeting -28/11/16 and to discuss recommendations*
 - a) **Internal Control**
 - b) **Internal Audit** - *to consider an Internal Auditor for 016-17 accounts*
 - c) **Provisional Budget 2017-18** - *to discuss and consider reserves*
 - d) **PRECEPT 2017-18** - *to discuss*
 - 12.3 **To consider Payments to:** *and other invoices arriving after the posting of this agenda*
 - a) **S A Meacock Garden Services:** *Pin Mill Grass Cutting etc.* **72.50**
 - b) **Mrs F Sewell:** *Salary (Nov)* **668.76**
 - c) **Suffolk Assoc. of Local Councils:** *Training*
 Digital by Default £20.00 * Action/Business Plans (2) £50.00* **84.00
 - d) **Community Action Suffolk:** *Onesuffolk website hosting (1 yr)* **60.00**
 - e) **Holbrook Academy:** *Endeavour Award [s137]* **30.00**
 - f) **Chelmondiston Village Hall:** *Room hire (2 sessions)* **31.00**
 - g) **S. Sackers (Claydon) Ltd:** *Skip Hire* **534.31**
 - h) **Mr Keith Cooper:** *Footpath expenses* **81.50**
 - i) **Mrs R Kirkup:** *Travel expenses to SALC (Claydon) @ 45p a mile* **12.60**
 - j) **Mr Edgell:** *(Reimbursement) Wreath for Remembrance Day (s137)* **40.00**
13. **Reports of Other Business (not itemised):** *to be included on next agenda if necessary.*
14. **THE NEXT PARISH COUNCIL MEETING –** *Tues 10th January 2017 in the VILLAGE Hall*
Fran Sewell – Clerk@chelmondistonpc.info 01473 780 138