

**A MEETING OF CHELMONDISTON PARISH COUNCIL WILL BE HELD IN THE
METHODIST HALL ON TUESDAY 10th JANUARY 2017 AT 7.30pm**

AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

1. **Welcome by Chairman** and to *receive and consider Apologies for Absence*
2. **Dispensations:** *to consider requests* AND **Declaration of Interests:** *to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.*
3. **Minutes of the Meeting:** *to agree minutes of the meeting held on 6th December 2016*
4. **Public Participation Session:** *for the public to talk to Cllrs about items on the agenda*
AND to receive **REPORTS** (if available) from:
 - a) **County Councillor:**
 - b) **District Councillors:**
5. **REPORTS FROM... Committees/Representatives of other Committees/Groups/Meetings:**
to receive reports and proposals/requests and to take any action deemed necessary.
 - a) **Planning Cttee:** *report on 20/12/16 & 10/01/17*
 - b) **Village Hall:**
 - c) **Playing Field:**
 - d) **Footpaths, Trees & Hedgerows:**
 - i) Pollarding trees on the Common: *To consider quote*
 - ii) Footpath grass cutting: *volunteers update.*
 - e) **Village Amenities:** *Asset maintenance review/ update*
 - f) **Housing Needs -WG:** *Update*
6. **Clerk's Report:** *and to consider any actions necessary*
 - i) updates - *report from previous meetings*
 - ii) CAS: Volunteers & the Law - *course*
 - iii) Other
7. **CORRESPONDENCE:** *to take any action deemed necessary on correspondence received.*
8. **Parish Council Vacancy:** *due to resignation of S. Chicken - update*
9. **Pin Mill Bay Management CIC:** *update on meetings and to discuss a way forward*
10. **Defibrillator:** *update*
 - 10.1 *Purchase of external cabinet; Locality grant*
 - 10.2 *to consider a Custodian*
11. **Recycling Centre:** *to consider reports and to take any action deemed necessary*
12. **PIN MILL: Dinghy Park/Grindles:** *to receive reports - to take any action deemed necessary*
 - i) **Parking:** *update and to discuss a way forward*
 - ii) **Chelpin Projects** – *request to use the Common for events and a Memorial request.*
 - iii) **S A Meacock Garden Services:** *Grass cutting quote - 2017-18*
13. **FINANCIAL ITEMS:**
 - 13.1 **RFO's Monthly Report:** **Dec Bank Reconciliation; Budget update*
 - 13.2 **PRECEPT 2017-18** - *to finalise and sign order*
 - 13.3 **To consider Payments to:** *and other invoices arriving after the posting of this agenda*
 - a) **S A Meacock Garden Services:** *Pin Mill grass cutting etc.* **72.50**
 - b) **Mrs F Sewell: Salary (Dec)** 668.76
Expenses: Stamps 19.80 **688.56**
 - c) **HM Revenue & Customs:** *Chq made payable to Post Office Ltd*
Quarterly payment (Oct, Nov, Dec) Employee's Tax; Employer's N Ins **142.44**
 - d) **Mr P J Mann:** *VKM Gardening – grass cuts at bus shelters +*
V Hall garden + plants **58.00**
 - e) **InkXpress:** *Printer inks (6 black)* **33.95**
 - f) **Ms Caroline Chicken:** *Footpath clearance expense 2016* **72.00**
 - g) **Mrs D Cordle:** *Cllr travel – SALC Area meeting – (32 miles @ 45p a mile)* **14.40**
14. **Reports of Other Business (not itemised):** *to be included on next agenda if necessary.*
15. **THE NEXT PARISH COUNCIL MEETING** – **Tues 7th February 2017** in the **VILLAGE HALL**
Fran Sewell - Clerk@chelmondistonpc.info 01473 780 138