

**THE ANNUAL MEETING OF CHELMONDISTON PARISH COUNCIL WILL BE HELD IN THE VILLAGE HALL ON TUESDAY 2<sup>nd</sup> MAY 2017 AT 7.30pm AGENDA**

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

1. **Election of Chairperson for 2017-2018** & to sign Declaration of Acceptance of Office
2. **Election of Vice Chairperson: for 2017-18**
3. **Apologies for Absence:** to receive and consider apologies
4. **Dispensations: to consider requests AND Declaration of Interests:** to receive pecuniary and personal interests from Cllrs on items to be considered at this meeting
5. **Minutes of the Meeting:** to agree minutes of the meeting held on 4<sup>th</sup> April 2017
6. **Public Participation Session:** for the public to talk to Cllrs about items on the agenda  
AND to receive **REPORTS** (if available) from:  
a) **County Councillor:** b) **District Councillor:**
7. **ELECTION OF MEMBERS TO Committees and Working/Monitoring Groups (WG/MG)**  
a) Planning Cttee b) Footpaths, Trees & Hedgerows (MG) c) Advisory Finance Group (Chq Signatories)  
d) Community Emergency Plan e) Village Amenities (MG) f) Housing Needs (WG)
8. **ELECTION OF REPRESENTATIVES TO Village Committees and Other Bodies:**  
a) Playing Field b) Village Hall c) SALC d) Any others
9. **REPORTS FROM... Committees/Representatives of other Committees/Groups/Meetings:** to receive reports and requests and to take any action deemed necessary.  
a) **Planning Cttee:** b) **Village Hall:**  
c) **Playing Field:** d) **Footpaths, Trees & Hedgerows:**  
e) **Village Amenities: Asset maintenance** f) **Housing Needs-WG: update if available**
10. **CLERK'S Report:** to discuss & consider any actions necessary.  
i) update on issues from previous meeting ii) **Parish Council VACANCY** – update  
iii) P.C. Policies iv) CPR: loan of equipment v) **Community Payback Team -projects**
11. **CORRESPONDENCE:** to respond to correspondence received and to take any action deemed necessary.
12. **PMBMCIC:** update if available
13. **PIN MILL: Dinghy Park/Grindles :** to receive reports - to take any action deemed necessary.
14. **Alliance of Parish & Town Councils:** to discuss whether to join the Alliance
15. **THE PARISH MEETING:** discuss Agenda for 23<sup>rd</sup> May meeting
16. **Recycling Centre:** to consider reports and to take any action deemed necessary.
17. **FINANCIAL ITEMS:**
  - 17.1 **Annual Accounts (Annual Return Form)**
    - a) **Signing of Section 1:** to discuss/approve *The Annual Governance Statement*
    - b) **2016-2017 accounts:** to consider approval of **Receipts/Payments/Bank Reconciliation**
    - c) **Signing of Section 2:** to discuss/approve *The Accounting Statements*
  - 17.2 **RFO's Monthly Report - April - Bank Reconciliation**
  - 17.3 **Annual Subscriptions -** to consider RENEWAL of SALC, SPS, LCPAS
  - 17.4 **Donations s137:** to consider list of charities for small donations
  - 17.5 **Payments:** to consider Payments to and other invoices arriving after the posting of this agenda
 

a) <b>S A Meacock Garden Services: Pin Mill Grass Cutting etc.</b>	<b>72.50</b>
b) <b>Mrs F Sewell: Salary (April)</b>	681.11
<i>B&amp;Q: maintenance materials</i>	<u>33.57</u> <b>714.68</b>
c) <b>Suffolk Assoc. of Local Councils: Suffolk Cloud Website</b>	<b>30.00</b>
d) <b>Suffolk Preservation Society: Annual Subscription</b>	<b>30.00</b>
e) <b>Chelmondiston Parochial Church Council: Grant</b> (agreed Nov 2016)	<b>250.00</b>
f) <b>Chelmondiston &amp; Pin Mill Good Neighbours: Grant</b> (agreed Nov 2016)	<b>160.00</b>
g) <b>Chelmondiston Village Hall: Grant from precept</b> (agreed Nov 2016)	<b>3,075.00</b>
18. **Reports of Other Business (not itemised):** to be included on next agenda if necessary.
19. **THE NEXT PARISH COUNCIL MEETING** – Tuesday 6<sup>th</sup> JUNE 2017 in the VILLAGE Hall