

**A MEETING OF CHELMONDISTON PARISH COUNCIL WILL BE HELD IN THE
VILLAGE HALL ON TUESDAY 4th JULY 2017 AT 7.30pm
AGENDA**

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

1. **Welcome by Chairman** and to *receive and consider Apologies for Absence*
2. **Dispensations:** *to consider requests* AND **Declaration of Interests:** *to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.*
3. **Minutes of the Meeting:** *to agree minutes of the meeting held on 6th June 2017*
4. **Public Participation Session:** *for the public to talk to Cllrs about items on the agenda AND to receive REPORTS (if available) from:*
 - a) **County Councillor:**
 - b) **District Councillors:**
5. **REPORTS FROM... Committees/Representatives of other Committees/Groups/Meetings:** *to receive reports and proposals/requests and to take any action deemed necessary.*
 - a) **Planning Cttee:**
 - b) **Village Hall:**
 - c) **Playing Field:** *Report on AGM*
 - d) **Footpaths, Trees & Hedgerows:**
 - e) **Village Amenities:** *Asset maintenance*
 - f) **Housing Needs -WG:** *Update*
 - g) **Website:** *Report*
6. **Clerk's Report:** *and to consider any actions necessary*
 - i) **updates** - *report from previous meetings*
 - ii) **Safer Neighbourhood Team:** *Report.*
Babergh East Police & Parish Forum – 5 July, 7.30pm at Chelmondiston V. Hall
 - iii) **Clerks' Networking:** *Report on VAT*
7. **CORRESPONDENCE:** *to take any action deemed necessary on correspondence received.*
8. **Pin Mill Bay Management CIC:** *update if available and to consider a way forward.*
9. **Recycling Centre:** *to consider reports and to take any action deemed necessary*
10. **Pin Mill Common: Common/Dinghy Park/Grindles:** *to receive reports - to take any action deemed necessary*
11. **Play /Keep Fit Equipment:** *to discuss application for grants and necessary works*
12. **Policy Statements:** *to review and update as necessary*
 - i) **Equal Opportunities;**
 - ii) **Recruitment of Ex-Offenders;**
 - iii) **CRB and DBS Code of Practice;**
 - iv) **Secure Storage, Handling, Use, Retention & Disposal of DBS Certs**
13. **Protocols for Public Participation in Council Meetings:** *to discuss and adopt.*
14. **FINANCIAL ITEMS:**
 - 14.1 **RFO's Monthly Report:** **June Bank Reconciliation*
 - 14.2 **Financial Regulations:** *to consider amendments - update*
 - 14.3 **To consider Payments to:** *and other invoices arriving after the posting of this agenda*
 - a) **S A Meacock Garden Services:** *Pin Mill grass cutting etc.* **72.50**
 - b) **Mrs F Sewell:** *Salary (June)* **680.91**
 - c) **HM Revenue & Customs:** *Chq made payable to Post Office Ltd*
Quarterly payment (Apr, May, June) Employee's Tax; Employer's N Ins **128.53**
 - d) **Suffolk Assoc. of Local Councils:** *Website Seminar (Cllr Deacon)* **30.00**
 - e) **S. Sacker (Claydon)Ltd:** *Skip hire – (General waste)* **655.63**
 - f) **Chelmondiston Village Hall:** *Room hire (Apr; May; June)* **59.00**
 - g) **P J Mann (VKM Gardening):** *V. Hall. Bus shelters etc (Feb-June 2017)* **184.50**
15. **Reports of Other Business (not itemised):** *to be included on next agenda if necessary.*
16. **THE NEXT PARISH COUNCIL MEETING –** *Tues 1st AUGUST 2017 in the Village Hall*