

**A MEETING OF CHELMONDISTON PARISH COUNCIL WILL BE HELD IN THE
VILLAGE HALL ON TUESDAY 5th SEPTEMBER 2017 AT 7.30pm
AGENDA**

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

1. **Welcome by Chairman** and to *receive and consider Apologies for Absence*
2. **Dispensations:** *to consider requests* AND **Declaration of Interests:** *to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.*
3. **Minutes of the Meeting:** *to agree minutes of the meeting held on 1st August 2017*
4. **Public Participation Session:** *for the public to talk to Cllrs about items on the agenda*
AND to receive **REPORTS** (if available) from:
a) **County Councillor:** b) **District Councillors:**
5. **REPORTS FROM... Committees/Representatives of other Committees/Groups/Meetings:**
to receive reports and proposals/requests and to take any action deemed necessary.
a) **Planning Cttee:** e) **Village Amenities:** *Asset maintenance*
* Repair of War Memorial
b) **Village Hall:**
c) **Playing Field:** f) **Housing Needs -WG:** *Update*
d) **Footpaths, Trees & Hedgerows:**
6. **CLERK/RFO**
6.1 **Clerk's Resignation and Job Vacancy:** *update*
6.2 **Interviewing /Employment Panel:** *to discuss and appoint*
7. **Clerk's Report:** *and to consider any actions necessary*
i) **updates** - *report from previous meetings*
ii) **Safer Neighbourhood Team:** *Report if available*
iii) **Play & Keep Fit Equipment:** *Update & Quotes if available*
iv) **Any Other**
8. **CORRESPONDENCE:** *to take any action deemed necessary on correspondence received.*
9. **Pin Mill Bay Management CIC:** *update if available and to consider a way forward.*
10. **Recycling Centre:** *to consider reports and to take any action deemed necessary*
11. **Pin Mill Common: Common/Dinghy Park/Grindles:** *to receive reports - to take any action deemed necessary on maintenance.*
12. **FINANCIAL ITEMS:**
12.1 **RFO's Monthly Report:** *August Bank Reconciliation
* Advisory Finance Group Meeting- *to arrange*
12.2 **2016-17 Annual Return with External Auditor Report:** *if available*
12.3 **Financial Regulations:** *to discuss and amend as thought necessary*
12.4 **To consider Payments to:** *and other invoices arriving after the posting of this agenda*

a) S A Meacock Garden Services:	<i>Pin Mill grass cutting etc.</i>				72.50
b) Mrs F Sewell:	<i>Salary (August)</i>			681.11	
	<i>Expenses: Stationery (inks etc)</i>	19.59	[3.91]	23.50	704.61
c) S. Sacker (Claydon) Ltd:	<i>Compost Skip</i>	£319.40			
	<i>General Waste</i>	£486.84	806.24	[161.25]	967.49
d) BDO LLP:	<i>Audited accounts 2016-17</i>		200.00	[40.00]	240.00
e) Babergh DC:	<i>Garden Waste Collection</i>				50.00
13. **Reports of Other Business (not itemised):** *to be included on next agenda if necessary.*
14. **THE NEXT PARISH COUNCIL MEETING** – *Tues 3rd October 2017 in the Village Hall*