

A MEETING OF CHELMONDISTON PARISH COUNCIL WILL BE HELD IN THE VILLAGE HALL ON TUESDAY 3rd OCTOBER 2017 AT 7.30pm

AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

1. **Welcome by Chairman** and to *receive and consider Apologies for Absence*
2. **Dispensations:** *to consider requests* AND **Declaration of Interests:** *to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.*
3. **Minutes of the Meeting:** *to agree minutes of the meeting held on 5th September 2017*
4. **Public Participation Session:** *for the public to talk to Cllrs about items on the agenda*
AND to receive **REPORTS** (if available) from: a) **County Councillor:** b) **District Councillors:**
5. **REPORTS FROM... Committees/Representatives of other Committees/Groups/Meetings:**
to receive reports and proposals/requests and to take any action deemed necessary.
 - a) **Planning Cttee:** *Local Plan*
 - b) **Village Hall:**
 - c) **Playing Field:**
 - d) **Footpaths, Trees & Hedgerows:** *Report on meeting – Tree Risk Assessment*
 - e) **Village Amenities:** *Asset maintenance*
 - f) **Housing Needs -WG:** *Update*
 - g) **Primary School meeting - PC Award**
6. **Clerk's Report:** *and to consider any actions necessary*
 - i) **updates** - *report from previous meetings*
 - ii) **Safer Neighbourhood Team:** *Report.*
 - iii) **Play & Keep Fit Equipment:** *Update & Quotes if available*
 - iv) **Data Protection**
 - v) **Clerk Vacancy:** *update*
7. **CORRESPONDENCE:** *to take any action deemed necessary on correspondence received.*
8. **Pin Mill Bay Management CIC:** *update if available*
9. **War Memorial:** *to consider the quote for cleaning/repair and the way forward*
10. **Recycling Centre:** *to consider reports and to take any action deemed necessary*
11. **Pin Mill Common: Common/Dinghy Park/Grindles:** *to receive reports - to take any action deemed necessary on maintenance.*
12. **FINANCIAL ITEMS:**
 - 12.1 **RFO's Monthly Report:** **September Bank Reconciliation *Bank requirements/changes*
 - 12.2 **PAYE:** *to consider contracting out.*
**Pension Regulator -requirements for April 2018*
 - 12.3 **INSURANCE:** *Annual renewal *Asset Register*
 - 12.4 **To consider Payments to:** *and other invoices arriving after the posting of this agenda*
 - a) **S A Meacock Garden Services:** *Pin Mill grass cutting etc.* **72.50**
 - b) **Mrs F Sewell:** *Salary (September) 680.91 Subsistence Allowance (6 mths) 150.00* **830.91**
 - c) **S. Sacker (Claydon) Ltd:** *Compost Skip - 312.40 General Waste 444.68 [151.42]* **908.50**
 - d) **HM Revenue & Customs:** *Chq made payable to Post Office Ltd*
Quarterly payment (July, Aug, Sept) Employee's Tax; Employer's N Ins **128.53**
 - e) **Chelmondiston Village Hall:** *Room hire* **59.00**
 - f) **PJ Mann (VKM Gardening):** *Grass cutting, V. Hall & areas (4 mths)* **136.00**
 - g) **Mr D Fisher:** *Autumn Grindle clearance, dog bin – reinstall* **85.00**
 - h) **Business Services at CAS Ltd:** *Insurance renewal 2017-18* **959.72**
 - i) **Peninsula Tree Service:** *Tree Risk Assessment* **150.00**
13. **Reports of Other Business (not itemised):** *to be included on next agenda if necessary.*
14. **Temporary exclusion of press and public:** *That pursuant to the Public Bodies (Admission to meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed*
15. **Administrative matters:** *To consider and approve recommendation made at the confidential section of this meeting.*
16. **THE NEXT PARISH COUNCIL MEETING – Tues 7th November 2017 in the Village Hall**