

A MEETING OF CHELMONDISTON PARISH COUNCIL WILL BE HELD IN THE VILLAGE HALL ON TUESDAY 7th NOVEMBER 2017 AT 7.30pm

All Parish Councillors are summoned to attend and all parishioners are invited.

7.00pm Artisan Planning & Property Services will give a **short** presentation of their suggested housing development on the field between Woodlands and Richardsons Lane, Chelmondiston.

Parish Council meeting at 7.30pm. AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

1. **Welcome by Chairman** and to *receive and consider Apologies for Absence*
2. **Position of Clerk:**
 - a) **to appoint an Acting Clerk** b) **to consider an Acting Finance Officer** (LGA 1972 s112)
3. **Dispensations:** *to consider requests* AND **Declaration of Interests:** *to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.*
4. **Minutes of the Meeting:** *to agree minutes of the meeting held on 3rd October 2017*
5. **Public Participation Session:** *for the public to talk to Cllrs about items on the agenda*
AND to receive **REPORTS** (if available) from: a) **County Councillor:** b) **District Councillors:**
6. **REPORTS FROM... Committees/Representatives of other Committees/Groups/Meetings:**
to receive reports and proposals/requests and to take any action deemed necessary.
 - a) **Planning Cttee:** b) **Village Hall:**
 - c) **Playing Field: Tennis Court maintenance** d) **Footpaths, Trees & Hedgerows:**
 - e) **Village Amenities: Asset maintenance/ War Memorial**
 - f) **Housing Needs -WG: Update** g) **Data Protection Course:**
 - h) **Other**
7. **Clerk's Report:** *and to consider any actions necessary* -
 - i) **updates** - *report from previous meetings*
 - ii) **Broadband** – *to discuss options for the Village Hall*
8. **CORRESPONDENCE:** *to take any action deemed necessary on correspondence received.*
9. **Pin Mill Bay Management CIC:** *update if available*
10. **Play & Keep Fit Equipment:** *Update & Quotes if available*
11. **Recycling Centre:** *to consider reports and to take any action deemed necessary*
12. **Pin Mill Common: Common/Dinghy Park/Grindles:** *to receive reports - to take any action deemed necessary on maintenance.*
 - a) **Tidal flap maintenance** b) **to consider appointment of Dinghy Warden**
13. **FINANCIAL ITEMS:**
 - 13.1 **RFO's Monthly Report:** *October Bank Reconciliation
* to consider quotation for brackets for 'sleepers' for Jubilee Garden
 - 13.2 **Advisory Finance Group:** *report on meeting of 23/10 and Precept & Budget discussion*
 - a) **Grant Applications:** *to consider applications for 2018*
 - i) V. Hall. ii) St Andrews Church iii) Good Neighbour Scheme iv) Playing Field
 - b) **Provisional Precept:** *to discuss*
 - 13.3 **PAYE:** *to consider contracting out to SALC.*
 - 13.4 **To consider Payments to:** *and other invoices arriving after the posting of this agenda*
 - a) **S A Meacock Garden Services:** *Pin Mill grass cutting etc.* **72.50**
 - b) **Mrs F Sewell:** *Salary (October) + Dinghy Warden pay* 757.71
Stationery boxes/inks 49.07 **806.78**
 - c) **Suffolk Assoc. of Local Councils:** *Data Protection Course* **26.40**
 - d) **Local Council Public Advisory Service:** *Data Protection Course* **30.00**
 - e) **Webbs Maritime Ltd:** *Maintenance PM Common* **78.00**
 - f) **Fenland Leisure Products Ltd:** *P. Field Swing seat* **85.20**
 - g) **Community Action Suffolk:** *Annual fee Website* **60.00**
14. **Reports of Other Business (not itemised):** *to be included on next agenda if necessary.*
15. **THE NEXT PARISH COUNCIL MEETING** – **Tues 5th December 2017 in the Village Hall**
Fran Sewell - Clerk to Chelmondiston Parish Council. Email: clerk@chelmondistonpc.info