

# Chelmondiston Parish Council

Chairman: Cllr David Cordle

Parish Clerk: Mrs Jill Davis e-mail: [clerk@chelmondistonpc.info](mailto:clerk@chelmondistonpc.info) or Tel: 01473 780159

A Meeting of **CHELMONDISTON PARISH COUNCIL** will be held in **THE VILLAGE HALL** on **TUESDAY THE 3<sup>RD</sup> OF SEPTEMBER 2019** at **7.30pm**. All Parish Councillors are summoned to attend and all parishioners are invited.

## AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press is not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming

1. **Welcome by the Chairman:**
2. **Apologies for absence:** to receive and note apologies
3. **Dispensations:** to consider requests and **Declarations of Interest** to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
4. **Public Participation Session:** for the public to talk to Cllrs about items on the agenda
5. **Reports:** to receive reports
  - 4.a County Councillor Report
  - 4.b District Councillor Report
6. **To approve the minutes of the Annual Parish Council Meeting held on 6<sup>th</sup> August 2019:**
7. **Reports From: Committees/Representatives of other Committees/Groups/Meetings:** to receive reports and proposals/requests and agree any actions needed:
  - 7.a Planning Committee
  - 7.b Village Hall
  - 7.c Playing Field
  - 7.d Village Amenities
  - 7.e Pin Mill Multi-Agency
8. **Clerk's Report:** Items received after publication of the agenda
9. **Correspondence:** Items received after the publication of the agenda
10. **Pin Mill:**
  - 10.a For the members to consider a request by a resident – supporting paper
  - 10.b For the members to consider option A 'Dog Bin' – supporting paper (CIL)
  - 10.c For the members to consider option 'B' Dog Bin' – supporting paper (CIL)
11. **Recycle Centre:**
  - 11.a To inform the members of August's financial information -supporting paper
  - 11.b To inform the members of an SCC Grant received
  - 11.c To consider a SCC Grant request for 2020-2021
  - 11.d To consider the 6-year lease extension – supporting paper
  - 11.e To approve the signing of the lease
  - 11.f To inform the members of the 'declaration of the lease'
12. **Neighbourhood Plan:**

BDMSC Local Plan: What specific points does the Council wish to be covered by the Steering Group in their response to the formal consultation? (Cllr Ward)

Chelpin Plan update (Cllr Ward)
13. **Consultations:**
  - 13.a To consider a response to Ipswich Northern Route (closes 13<sup>th</sup> of September)
  - 13.b To consider a response to the Green Access Strategy SCC (closes 20<sup>th</sup> of September)
  - 13.c To consider a response to SALC's Draft Review of Governance Arrangements and Constitution (closes 27<sup>th</sup> of September – **supporting papers for all item numbers**)
14. **Traffic Calming Measures:**

To update the members – Speed Indicator Device and agree any further actions – supporting documents.
15. **Bylam Common:**

To update the members and agree any actions needed

To consider approval for further expenses
16. **Footpath Issues:**
  - 16.a To request formal letter to 'SCC Right of Ways/Ramblers' Footpath 16
  - 16.b To request formal letter to 'SCC Right of Ways/Ramblers' Footpaths 24/25 Fingerpost 24/25

16.c To request formal letter to 'SCC Right of Ways' footpath 17 'fingerpost'  
16.d To request a formal letter to 'landowner/Ramblers' Footpaths 27/40 /Hollow Lane Bank  
**supporting paper for all item numbers**

**17. Dates for the Diary:**

17.a To consider attending the SALC Mid Suffolk Forum 09/09/2019 (Claydon) Cllr Bareham on holiday.  
17.b To inform the members that Cllr Bareham will be attending SALC's AGM 18/11/2019 (venue to be confirmed)  
17.c To inform the members of the Clerk's Holiday (04th -22<sup>nd</sup> September) Chair and Vice-Chair will be available to the parish  
17.d Babergh East Police and Parish Forum – Chelmondiston Village Hall 9<sup>th</sup> of October 7.30pm (agenda to be confirmed)

**18. Finance and Administration:**

18.a To update the members with the Monthly financial Report for August  
18.b To consider Babergh East Police and Parish Forum dates for 2020-2021  
18.c To approve the Service Level Agreement with the Community Payback Team  
18.d To approve the costing for works for the Community Payback Team (CIL)  
18.e To discuss how much money members would like to allocate to projects for the new financial year (2020-2021) (Cllr Roberts)  
18.f To consider the new Royal and Sun Alliance Insurance Group and CAS Insurance Policy  
18.g To consider the renewing the Insurance Policy with Zurich  
18.h To inform the members of the new CIL Regulations  
18.i To approve the resetting of the 2019-2020 Budget

**Supporting papers where needed**

**19. Payments to Consider:**

a. 2185 Meacock Garden Services: Monthly Charge	£208.00
b. 2186 Jill Davis Expenses: August Expenses	£63.17
c. 2187 Jill Davis Salary: August's Salary	£996.39
<b>TOTAL:</b>	<b>£1267.56</b>

**The Next Parish Council Meeting:**

**The next meeting of the Parish Council: Tuesday 1<sup>st</sup> of October 2019 at 7.30pm in the Village Hall.**

---

*Jill Davis* – [clerk@chelmondistonpc.info](mailto:clerk@chelmondistonpc.info) 01473 780159 (Clerk)

**Dated: 29TH of August 2019**