A sign with a sailboat and yellow keys

AI-generated content may be incorrect.**Chelmondiston Parish Council**

The Village Hall, Main Road, Chelmondiston IP9 1DX

Chairman: Cllr Rosie Kirkup

Parish Clerk: Ms Katie Davies e-mail: [**clerk@chelmondiston-pc.gov**](mailto:clerk@chelmondiston-pc.gov)**.uk**

A Meeting of CHELMONDISTON PARISH COUNCIL will be held IN THE VILLAGE HALL on TUESDAY the 1st of July 2025 AT 7.30PM.

All Council Members are summoned to attend. Parishioners and members of the public are very welcome.

**AGENDA**

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

**1.Welcome**

**2. Apologies for absence:** To receive and approve apologies for absences.

**3. Declarations of Interest:**

**3a:** to receive declarations of pecuniary and non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.

**3b:** to receive requests for dispensations.

**4. To approve the minutes of the Parish Council Meeting held on the 3rd of June 2025.**

**5. Public Participation Session:** For the public to talk to the Councillors about items on the agenda.

**6. Reports**: *To receive reports from the County Councillor and the District Councillor*

**6a.** County Councillor Report

**6b.** District Councillor Report

**7. Reports From: Committees/Representatives of other Committees/Groups/Meetings:** to receive reports/proposals/requests and considerations and agree on any actions needed:

**7a:** Village Hall – *Mending of Handrail*

**7b:** Playing Field *– Installation of Noticeboard.*

**7c:** Footpaths

**7d:** School

**7e:** Website

**8. Chelmondiston village amenities:**

**8a:** Car Park – *Prominence of the Car Park rules*

**8b:** Speed Indication Devices

**8c:** Jubilee Gardens - *Brown bin*

**8d:** Bus shelter

**8e:** Mini Orchard – *Strimming*

**8f:** Defibrillator – *Defibrillator Guardians*

**8g:** Allotments – *To consider making the space an Asset of Community Value.*

**9. Pin Mill:** **Update on Pin Mill matters**

**9a:** Dinghy Park **–** *Positioning of Dinghies*

**9b:** Dinghy Permits – *Removal of unpaid vessels*

**9b:** Common/Dinghy Park Notice Board.   
**9c:** Pin Mill Bylaws and guidelines – *To discuss*

**9d:** Other

**10. Pin Mill Regeneration Plan:**

**10a:** Report from working party

**10b:** Receipt of the new furniture and the removal/relocation of the old.

**10c:** Quotes from Prospective Contractors

**11. Recycling Centre**

**11a:** Financial position

**11b:** Any other issues

**12. Planning:**

**13. Correspondence Report to note or to consider a response:**

**13a**: National Highways, A14 junction 43 – 47a resurfacing.

**13b:** Anglian Water information evening.

**13c:** Email from resident regarding Houseboats at Pin Mill.

**13d:** Local Government Devolution Presentation and discussion.

**13e:** Response to email regarding parking at Pin Mill and in Chelmondiston.

**13f:** Request for gathering to be held on the Common.

**14. Finance To Receive update on Finance Matters  
14a:** Bank reconciliation/report from RFO

**14b:** Other - *To approve annual Infrastructure CIl report for period ending 31st March 2025 to be filed with Babergh District Council*

**15. Documents and Policies**

**15a:** Financial Risk Assessment.

**15b:** Grants and donations.

**16: The Parish Alliances**

**17. Payments**

To consider and approve the following payments including any invoices received since the publication of the agenda for expenditure approved in the 23-24 Budget.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| No. | PAYEE | INV. DATE | INV. NO | DETAILS | AMOUNT |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1 | Jane Every |  | Payroll | Payroll | TBC |
| 2 | Katie Davies-Picknell |  | Payroll | Payroll | £850.30 |
| 3 | Shotley Odd Jobs | March-June | INV 085 | Dog bin emptying | £150.00 |
| 4 | DC Gardens | 30/05/25 | INV 09 | Jubilee Gdns |  |
|  | “ | 13/06/25 | INV 10 | “ | £108.00 |
| 5 | Collins Skip Hire | 11/06/25 | 284326 | Recycling |  |
|  | “ | “ | 284331 | “ | £956.16 |
| 6 | Horticultural Society | June | Bacs | Plants for war memorial | £100.00 |

**Katie Davies** Parish Clerk