**CHELMONDISTON PARISH COUNCIL**

Chairman: Rosie Kirkup

The Village Hall, Main Road, Chelmondiston Suffolk. IP9 1DX

Clerk:

[clerk@chelmondiston-pc.gov.uk](mailto:clerk@chelmondiston-pc.gov.uk)

Pin Mill Common Dinghy Park

**PERMIT HOLDERS’ AGREEMENT**

Chelmondiston Parish Council is the custodian of the Village Green known as **PIN MILL COMMON** and allows a limited and specific area of the Common to be used for **dinghy parking,** subject to the payment of an annual fee to the Council. Fees are payable through the Clerk to the Council : [clerk@chelmondiston-pc.gov.uk](mailto:clerk@chelmondiston-pc.gov.uk)

1. The PERMIT is annual and runs from 01 April to 31 March.
2. The FEE for one year or part year is **£30,** and all applicants must provide EMAIL CONTACT address and TELEPHONE NUMBER before payment is made.
3. PERMITS will be issued by the Clerk on receipt of payment to the Council, together with a STICKER which must be displayed on the SIDE of the dinghy towards the bow, and VISIBLE when the dinghy is stored.
4. PAYMENT may be made by BACS (contact Clerk for bank details) or cheque payable to “Chelmondiston Parish Council”.
5. One valid PERMIT entitles the holder to park one dinghy and its launching trolley (if required) in the designated area.
6. NEW Permit Holders will only be accepted if there is space within the designated area. If there is no space, applicants’ names will be held on a WAITING LIST until a space becomes available.
7. There are several FLAT SPACES towards the Orwell River end of the Dinghy Park where a dinghy may be left flat on the ground. These spaces will be allocated on a first come, first served basis to those Permit Holders who can demonstrate a GENUINE NEED for such a space due to age, disability or other relevant factor. Previous use of such a space will not guarantee the right to use one in the future.
8. It is the permit Holder’s responsibility to inform the Council of any CHANGES to personal contact details or changes of dinghy.
9. All dinghies and trollies should be IDENTIFIED with ***name*** or ***tender to*** displayed in a prominent position for ease of identification when parked.
10. Dinghies must NOT EXCEED 9 feet overall length. Trollies should be of appropriate size for the dinghy and not over-large.
11. For SAFETY reasons, NO dinghy (or other equipment) should be left on the OUTSIDE of the 2 racks at the top of the Common (adjacent to Footpath 39 away from the River Orwell).

**FAILURE TO COMPLY:**

1. Any DINGHY NOT DISPLAYING a VALID PERMIT by the end of May will have a WARNING STICKER affixed to it and the owner will be contacted if known.
2. The Parish Council reserves the RIGHT to REMOVE from the Common any dinghy/equipment to which a WARNING STICKER has been affixed, ONE MONTH from the date of issue of that sticker. A dinghy or other equipment so removed will be stored for up to 12 months during which time the owner may reclaim it on payment of a storage fee of £15 per month, or part thereof, plus removal costs. After 12 months of storage have elapsed, unclaimed boats will be disposed of by the Parish Council. They may be sold to recoup costs.

**General:**

* Chelmondiston Parish Council reserves the RIGHT TO MOVE dinghies or trollies for the purposes of grass-cutting, maintenance or if they are causing an obstruction.
* The Council reserves the RIGHT TO REMOVE any dinghy or trolley which it feels may cause a RISK to any member of the Public or any other Dinghy Park user.
* The Parish Council WILL NOT ACCEPT LIABILITY for damage, loss or injury to dinghies, equipment or persons using the Dinghy Park.
* The Parish Council reserves the RIGHT TO REFUSE permission for a person to leave a dinghy or other equipment in the Dinghy Park.
* Any DISPUTES should be referred to the Parish Council.
* **Making an application for a dinghy space, or renewing an application, implies, and will be deemed that, the owner agrees to abide by these rules.**

*By order of Chelmondiston Parish Council January 2024*