

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must be the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be figures.

Name of smaller authority:

CHELMONDISTON PARISH COUNCIL

County area (local councils and parish meetings only):

SUFFOLK

Financial year ending 31 March 20xx 20

Prepared by (Name and Role):

JILL DAVIS - RFO

Date:

Balance per bank statements as at 31 31/03/2020

Treasurer's Account

Business Instant Account

£

£

8,674.09
61,924.75

70,598.84
14.00

Petty cash float (if applicable)

Less: any unpresented cheques as at 31 31/03/2020

N/A

Add: any un-banked cash as at 31/3/xx 2020

N/A

Net balances as at 31/3/2020 (Box 8)

70,612.84