

Chelmondiston Parish Council

www.Chelmondiston.suffolk.gov.uk

Chairman: Cllr. David Cordle, 'Trelowena', Hill Farm, Chelmondiston IP9 1JU

Parish Clerk: Mrs Jill Davis, 'Michelle', Church Road, Chelmondiston IP9 1HT

e-mail: clerk@chelmondistonpc.info or Tel: 01473 780159

Privacy Notices Safeguards 2020

- ✓ We have reviewed any privacy notices our Council supplies at the point of data collection to ensure the following is contained within it:

Identity and contact details of the controller and data protection officer

Jill Davis – Controller 01473 780159

- Purpose of the processing and the legal basis for the processing
- Any recipient or categories of recipients of the personal data

For example: residents, email list, telephone list.

- Retention period or criteria used to determine the retention period

Document and Electronic Data Retention Policy

- ✓ Existence of each data subject's rights
- The right to withdraw consent at any time, **where relevant**
- The right to lodge a complaint with the Information Commissioner
- Whether the provision of personal data is part of a statutory or contractual requirement or obligation and possible consequences of failing to provide personal data
- The existence of automated decision making, including profiling and information about how decisions are made, the significance and consequences, **where relevant**

Privacy Notice Adopted Date: 07th August 2018

Privacy Notice Reviewed: 03rd November 2020

Chairman:.....Cllr David Cordle.....

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