**Minutes from Chelmondiston & Pin Mill’s Annual Village Meeting**

**Tuesday 21st May 2024 at 7PM**

**Present: Lucy Brazill (Parish Clerk), Parish Councillors 6, Residents 12**

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| 1. **Welcome by the Chairman of the Parish Council, Cllr. Rosie Kirkup** |
| 1. **Apologies for absence:** Sarah Hopkinson, Revd Canon Liesbeth Oosterhof |
| 1. **To approve and sign the minutes of the Annual Village Meeting held on the 30th May 2023** Cllr Rosie Kirkup, asked if all those present were happy with these. Everyone was in agreement that these were a true copy of the meeting and these were signed accordingly. |
| 1. **Reports**   **4.a Chairman of the Parish Council.** Chairman Rosie Kirkup, gave a report on the past year. An update was given on the new councillor that had joined the Parish Council, along with an update on the clerk position over the past year, which has now been filled. Informed everyone that the address for the Parish Council has been updated, and that all mail should now be addressed to Chelmondiston Village Hall. Cameras have now been installed by the recycling centre, to deter fly tippers and this seems to be helping the situation. The Jubilee Garden has been ‘revamped’ with thanks to the Horticultural society and Cllr Lyrick. The Parish Council now has a Facebook page, that residents can look at for updates. The idea of a newsletter is still being discussed, and if it went ahead copies would be available for residents to collect from the local shops in Chelmondiston. The Village sign, has been refurbished and an update given on this, along with the proposed location and residents were told that it will hopefully be erected within the next month. A report was given on the parish council archives, which have been meticulously sorted and organised, and are now being stored in filing cabinets within the storage container on the village Playing Field.  The Parish Council are very aware of parking problems, especially those at the Red Lion, the council owned car park at the back of the Red Lion car park is available for village use. Speeding indicators are being considered for purchase for the village, County Councillor Simon Harley has offered the Parish Council some money towards these, and there’s the possibility that these will be purchased jointly with Shotley Parish Council. The figures from the ANPR devices that were up in Chelmondiston temporarily, were given, and Cllr Kirkup explained that letters are sent to offenders recorded by the devices owned by parishes. Where there is persistent offending and high speeds recorded the Police are likely to bring their van and anyone recorded speeding can then be issued with a penalty.   Pin Mill, repairs have been made to the flood defences, there is ongoing discussion on the best way to clean out the grindles. The Parish Council are looking at the best way to improve the common, decisions will be made off the back of the Pin Mill survey. An update was given on the Dinghy Park, all dingy owners have now been contacted regarding their dinghies on the common and asked to renew their yearly membership.  The full report can be seen attached to these minutes.  **4.b District Councillor** District Councillor Daniel Potter, not in attendance, and no report received.   **4.c County Councillor**  County Councillor Simon Harley, not in attendance but had sent a report, which Cllr Kirkup summarised. The full report can be seen attached to these minutes. |
| 1. **Local Groups Written/Verbal Reports**   **5.a Village Hall –** Patrick Mann,gave a brief summary was given on the village hall over the past year. Increase in lettings and an increase in hiring rates have had a positive impact on the hall’s yearly finances. The oil tank at the village hall was replaced and refilled. A dozen local groups now use the village hall on a regular basis, and an invite for those interested in joining the committee was given, as they are always keen for new members. The full report can be seen attached to these minutes.  **5.b Carpet bowls –** Michael Rutherford gave report.19 members are now a part of the group. And new members are always very welcome.  **5.c WI –** Pat Lakey, president of the WI gave report. The Chelmondiston WI still meet monthly and recently celebrated their 98th birthday. They have regular speakers to come and talk to the WI on various topics, one such organisation was TWAM (Tools With a Mission). There’s an upcoming meeting in June with Shotley WI. Visitors are always welcome and in July there is an open meeting where anyone can attend. A list was given on the topics and speakers who will be visiting the WI for the rest of the year, along with the events that they’ll be holding. The full report can be seen attached to these minutes.  **5.d Chelpin Players –** Pat Lakey delivered the report. October 2023 a murder mystery was held, which saw 2 new members join. The 3 night production they did in April, *First things First*, was received with high acclaim by the community and the feedback has been very positive. This has given the Chelpin Players the encouragement needed to continue putting on performances.  The full report can be seen attached to these minutes.  **5.e Horticultural society –** Lucy Powell, Society Secretary of the society, gave the report. There are currently 38 members of the group. A brief history of the group was given. An overview given on the talks that they have had over the past year and the events that have been held. A couple of years ago they were approached by the Parish Council, regarding the community garden and they’ve since worked closely with the Parish Council to revamp the community garden. Moving forwards there will need to be a sustainable, long term maintenance plan put in place, to ensure the garden’s upkeep, as this isn’t something that the Horticultural Society can continue to undertake on a long-term basis. Details were given on this year’s horticultural show. The full report can be seen attached to these minutes.  **5.f** **War Memorial** – Lucy Powell reported that there had been full soil removal and the bed’s packed with compost- added spring bulbs in to the mix and annuals will be planted later this month.  **5.g** **Defibrillator** – Lucy Powell, reported that the defibrillator is running well and has been used at least once in the last few months. Also, biannual defibrillator pads had needed replacing plus a new battery both of which were funded by the Parish Council and the community, Lucy Powell thanked both for this.  **5.h Over 60’s Club –** Michelle Rutherfordgave update on the group. Sadly, numbers have dwindled to just 6 members, and they now go out once a month on different trips much to the enjoyment of all involved and this will continue as long as everyone is able to attend.  **5.i Pin Mill Society -** Simon Brown, Chair of the Pin Mill Society, gave an update on the society at present. A recent meeting was held with 32 people in attendance and 4 people requested to join the group. And they look forward to working alongside the Parish Council.  **5.j Playing Field.** Cllr Kirkup read out the report that had been sent in by Sam Nunn. The full report can be seen attached to these minutes.  **5.k** **Shotley Peninsula Cycling Campaign** – Cllr Kirkup gave an update. Currently looking at upgrading the surface of the bridleway that goes from Richardson’s Lane to the playing field, this will provide a safe route through the village avoiding the Main Road.  **Cllr Kirkup gave a special mention of thanks to Alan Nunn and Steve Hedges, for the help that they give to those within the community.** |
| **A short recess was taken for those presents to have tea & coffee and talk** |
| 1. **Chairman raised the following topics for general discussion:**   **6.a CIL -** Cllr Kirkup explained what CIL money could be used for. **6.b Recipient of bottle bank income (opposite the Red Lion).** Cllr Kirkup explained that a possible use for this would be to name the school as a beneficiary. Some residents questioned the longevity of this donation and whether this would be the best use for these funds, as the Jubilee Garden’s will also need financing in the future. Cllr Kirkup did explain that budgets for primary schools is very tight now and the school would be very grateful for any help the community could give. It was proposed that funds were donated to the school for 1 year, for the proposed outside project that the school wishes to undertake. After a discussion on the use of funds, this matter will be raised at the next Parish Council meeting. **6.c Village infrastructure projects funded by CIL**  Residents asked on suggestions for the above. Cllr Kirkup asked groups to go away and discuss this and send their ideas through, within the next few weeks.  Resident suggested that pathway to playing field could be made more wheelchair accessible.  **6.d Speeding through the village**  Cllr Kirkup mentioned that there have been suggestions of a crossing from the shop to the car park, she explained that this would need to be looked in to further as this would require a potential change of infrastructure, street lights, pavement changes etc.  **6.e Any other issues**  Cllr Kirkup mentioned the 80th anniversary of D-Day and explained that the PC had purchased a flag to go outside the village hall. Residents have suggestions on the best place to hang this outside.  Resident mentioned that it would be nice to have a flag pole centrally in the village – and could the CIL money be used for this. Location ideas would need to be proposed.  Resident asked if the dustbin at the bus shelter could be replaced, ideally with a wooden one or a wooden cased bin.  Resident mentioned about the cars parked near and along by Church Road, as it blocks the view of the road and is potentially dangerous.  Resident asked about the bus stop at the Foresters, as it currently isn’t being recognised by the bus company and buses are driving past, so the sign needs to be replaced.  Resident asked about whether anything was being done with Page’s common, as the area has become quite dilapidated again. Cllr Kirkup made a note of this and it will be added to the maintenance list.  Resident mentioned fruit trees that had been planted down Pin Mill Lane, are inaccessible as this area has become over grown and unusable. Cllr Kirkup made a note of this and it will be added to the maintenance list.  Resident mentioned about hedge growth along footpaths within the village making them virtually unusable. Cllr Kirkup made a note of this and it will be added to the maintenance list and notes, where relevant, passed to the county council. |
| The meeting was closed by the Chairman at 9pm  Minutes taken by Lucy Brazill, Parish Clerk  Dated: 22nd May 2024  Signed by:  Date: |