



Chelmondiston Parish Council

The Village Hall, Main Road, Chelmondiston IP9 1DX

Chairman: Cllr Rosie Kirkup

Ms Katie Davies e-mail: clerk@chelmondiston-pc.gov

Minutes

of the Meeting of **CHELMONDISTON PARISH COUNCIL** held in THE VILLAGE HALL

on **TUESDAY the 1st of April 2025 AT 7.30PM.**

Present: Cllr Stevens Cllr Melville, Cllr Price, Cllr Lyrick, Cllr Beacon, Cllr Barwick, Cllr Keeble, Cllr Gravell.

Also Present: Two members of the Public.

In Attendance: K Davies (Parish Clerk)

1. Welcome by Chairman. Cllr Beacon welcomed everyone and read the notice about recording at meetings.

2. Apologies for absence: Cllr Cordle and Cllr Kirkup sent apologies which were accepted by the Council. Apologies were also sent by CCllr Harley and DCllr Potter.

3. Declarations of Interest:

3a: Cllr Barwick – Dinghy Park non-pecuniary interest, he keeps a dinghy there.

3b: No Dispensations were requested

4. To approve the minutes of the Parish Council Meeting held on the 4th of February 2025. It was agreed that these were a true record, and the minutes were signed by the Chairman.

5. Public Participation Session: *A member of the public attended to express their concerns regarding the Pin Mill Regeneration Plan, namely the plan for expansion of the bridge to a larger one. They expressed their concern that a large bridge would impede in the important area where children play and would possibly be Hazard to the children that play in and around the Grindle, these concerns were also echoed by the second member of the public in attendance. The possibility of limiting the size of the Dinghy's that use the park was suggested instead of needing to widen the bridge. Cllr Barwick responded by stating that feedback collated was generally against the widening of the bridge. Thanks, were also given for the sympathetic nature of the plans to keep the common as natural as possible.*

6. Reports: to receive reports from the County Councillor and the District Councillor:

6a: County Councillor Report - *Please contact the Parish Council if you would like to see a copy of the full report*

6b. District Councillor Report - *Please contact the Parish Council if you would like to see a copy of the full report.*

Cllr Price informed the Council that he has shared details of the warm home scheme mentioned in the report on the Council's social media.

Reports From: Committees/Representatives of other Committees/Groups/Meetings: to receive reports/proposals/requests and considerations and agree on any actions needed:

7a: Village Hall – *Nothing to report.*

Signed.....

Date.....

7b: *Playing Field* – Cllr Lyrick informed the Council that there is a collection scheduled for a refuse bin at the pavilion. However, this collection has never actually taken place. Further investigation is required to see if it can be reinstated – but access may be an issue.

7c: *Footpaths* – It was noted that the Tender for footpath maintenance has been given to PJB Gardens, and they will be starting work very soon. Cllr Beacon stated that he would like more information on what work has been done and when this season. Cllr Gravell asked for clarity about the Landowners responsibility for the Hedgerows, but the answer was not clear.

7d: *School* – Nothing to report.

7e: *Website* – Cllr Price informed the Council that the new Councillor's email address is up and running.

7f. *VE Day (8th May) & VJ Day (15th August)* – Cllr Lyrick suggested that Flags commemorating VE Day and VJ Day are purchased from the Royal British Legion at a price of £20 each. Cllr Gravell asked about the possibility of getting a soldier silhouette for memorial at the price of £175. Cllr Lyrick proposed the purchase of said flags and silhouette, Cllr Barwick seconded, all in favour.

8. Chelmondiston village amenities:

8a: *Car Park* – Nothing to report.

8b: *Speed Indication Devices for Main Road* – Cllr Price stated that the deadline for the new poles to be delivered is the end of May and that he has switched off the display until the new poles are delivered but the device is still recording data.

8c: *Jubilee Garden* – It was noted that the Jubilee Garden has had its first visit and has been weeded.

8d: *Bus shelter* – Nothing to report

8e: *Other* – Cllr Lyrick asked about the possibility of needed a zebra crossing in the village and expressed interest in the fact that there may be grants available if it is feasible.

9. Pin Mill: Update on Pin Mill matters:

9a: *Dinghy Park* – It was noted that payments are being received and that permits are starting to be sent out. Cllr Melville stated that he is yet to order the stickers and questioned the possibility of ordering next year's set early.

9b: *Notice Board* – It was decided that the clerk will chase up delivery of the notice board with the company.

9c: *Other* – The council discussed the possibility of tackling the Mole problem on the common and it was decided that the situation will be monitored.

10. Pin Mill Regeneration Plan:

10a: *Report for working Party* – Cllr Price informed the group that there were thirty-one comments of feedback from the Public Meeting. The Westminster variety of bench was preferred and that the benches and tables should match if possible. The Orbit and the A frame tables were preferred, and accessibility should be thought of.

Much of the feedback was in favour of keeping the existing bridge and widening if possible. Almost all opposed to the building of a new bridge. The feedback on the trees was mainly positive. Although correspondence received from two members of the public against the placing of the trees on the Kings side of the common as proposed (see item 10b).

Parking is seen to be a problem, but this may be a Babergh issue.

Costs are projected to be between £4,600 - £9,900 for up to five benches, four tables, three trees and the Noticeboard.

10b: *Email from Resident expressing concerns about the regeneration plan (See item 5).*

11. Recycling Centre

11a: *Financial position* - Cllr Beacon gave details.

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Date.....

11b: Any other issues – Cllr Price stated that one of the cameras at the recycling centre has broken and a replacement will be £188.

Cllr Barwick proposed replacing the camera, Cllr Melville seconded, all in favour.

12. Planning:

DC/25/01124 - Salting's Orwell Rise Chelmondiston Ipswich Suffolk IP9 1JL

Notification of works to trees in a Conservation Area - Tree 1 (Hawthorn) - remove - this tree is dead.

Tree 2 (Field Maple) - reduce to 2.5 metres in height Tree 3 (Hazel) - coppice Tree 4 (Hazel) - coppice

Tree 5 (Hazel) - coppice Tree 6 (Field Maple) - reduce to 2.5 metres in height

Cllr Gravel proposed that the Council raise no objection, Cllr Barwick seconded, all in favour.

DC/25/01192 - 6 Main Road, Chelmondiston, Ipswich, Suffolk IP9 1EA

Householder Application - Erection of a rear single-story extension (following demolition of existing).

Cllr Barwick proposed that the Council raise no objection, Cllr Price seconded, all in favour.

DC/25/00377 21 Church Road, Chelmondiston, Ipswich, Suffolk IP9 1HS

Householder Application - Erection of 2no. single storey rear extensions

Cllr Stevens proposed that the Council raise no objection, Cllr Gravel seconded, all in favour.

DC/25/00748 – Oak Lodge, Hill Farm Lane, Chelmondiston, Ipswich Suffolk IP9 1JU Planning
consent notice for works to Trees subject to Tree Preservation Orders BT84/G1

The Crow's Nest, Pin Mill Rd, Chelmondiston - Trellis added to fence, so now in breach of the 2m planning rule.

The owner reported via email that a stone was thrown from the footpath through an upper floor window and that they have added trellis to the top of the fence to prevent this happening again.

The addition of the trellis now means that the fence breaches planning regulations with its additional height. The matter was discussed and the Council decided that the clerk should contact the owners and inform them that to keep the trellis in situ they must apply for planning permission.

DC/25/00347- Halcyon, Pin Mill Road, Chelmondiston IP9 1JN – demolition of existing dwelling and replacement. Granted with conditions – work due to commence week beginning 7th April

13. Babergh Mid Suffolk District Councils Community Involvement Consultation The council discussed the plans and the ease of leaving feedback.

14. Correspondence Report to note or to consider a response:

14a: Anglia Water project to replace approx. 10km of water pipe from Freston to Shotley Gate commencing in May 2025. – The plans were discussed, and it was decided that if an open day is held then a Counsellor will attend.

14b: Brave Futures Children's Charity -donation request – Cllr Gravel declared an interest in this charity and informed the Council on the Charity. Cllr Beacon informed the Council that one of the Charity's chosen in the March Agenda for a donation had ceased operating so there are funds available. Cllr Barwick proposed that a donation of £75 is made, Cllr Stevens seconded, four in favour, one abstention.

14c: SALC AGM & 75th Celebration 2025 – The Council noted the celebration.

14d: Babergh Town and Parish Report on Devolution – The Council discussed the report.

Signed.....

Date.....

15: Finance To Receive update on Finance Matters

15a: Bank reconciliation - Cllr Beacon reported: Community Acc. £55,940.28; Deposit Acc. £20,000; Commercial instant access Acc. £27,950.74 (all as of 24th March 2025)

16. Documents and Policies.

16a: Counsellor Safeguarding Training SLCC – The council members were reminded to undertake the Safeguarding Course.

16. The Parish Alliances – It was reported that counsellor Lyrick will be attending the Parish Alliance Meeting.

17. Payments

To consider and approve the following payments including any invoices received since the publication of the agenda for expenditure approved in the 23-24 Budget.

1	Jane Every	28.02.25	Payroll	February hours payment	£74.25
2	“	31.03.25	Payroll	March Hours Payment	TBA
3	Katie Davies-Picknell	31.12.25	Payroll	Clerk March	£673.30
4	“	March	Expenses	Stamps	£13.20
5	“	March	Expenses	Printing HP Instant ink	£13.74
6	“	March	Expenses	Braveshop Marker Pen	£5.99
7	“	March	Expenses	B&M Copy Paper/Various Stationary	£12.50
8	Rosie Kirkup	10.03.25	Expenses	Amazon WZXTI Epson Printer	£215.99
				Salc Safeguarding e-course as agreed at	
9	Lorraine Newbold	17.03.25	Expenses	PC mtg 04.03.25 Item 16c	£30.00
10	East Anglian Air Ambulance	March	Donation	As agreed at PC mtg 04.03.25	£75.00
	Suffolk Accident Rescue		Donation		
11	Service	March		As agreed at PC mtg 04.03.25	£75.00
12	Citizens Advice Bureau	March	Donation	As agreed at PC mtg 04.03.25	£75.00
	East Anglian Children's		Donation		
13	Hospice (EACH)	March		As agreed at PC mtg 04.03.25	£75.00
14	St Elizabeth Hospice	March	Donation	As agreed at PC mtg 04.03.25	£75.00
15	Headway	March	Donation	As agreed at PC mtg 04.03.25	£75.00
16	Home start Suffolk	March	Donation	As agreed at PC mtg 04.03.25	£75.00
17	Chelmondiston Village Hall	04.02.25	Hall Hire	Room Hire 07.01.25-04.02.25	£46.00
18	Minutepress Ipswich	17.03.25	BACS	Posters for Public Minutes (Paid 17.03.25)	£157.20
19	P&J Labels	March	25198	Dinghy Labels – balance from invoice	£31.20
		Pension			
20	NEST	(ER)	DD	Pension Contribution Employer	£26.58
		Pension			
21	“	(EE)	DD	Pension Contribution Employee	£35.43
22	HMRC	P30	BACS	Awaiting final figure	-

Payments Cllr Price proposed that all payments agreed bar item 19 (see item 9a), Cllr Gravell seconded, all in favour.

The next Meeting will be held on Tuesday the 6th of May 2025

Katie Davies Parish Clerk

Signed.....

Date.....