

Minutes of the Meeting of the PLANNING COMMITTEE of CHELMONDISTON PARISH COUNCIL held in the PAVILION on Tuesday 24th MAY 2016 at 7.30pm.

Present: Cllr R Kirkup, Cllr Keeble, Cllr J Deacon, Cllr M Stevens, Cllr J Hawkins and Cllr Dot Cordle.
In attendance: Parish Clerk

Abbreviations: Cllr: Councillor. PC: Parish Council. BDC: Babergh District Council.

SCC: Suffolk County Council. BDC/MSDC: Babergh District/Mid Suffolk District Councils.

PMBMCIC: Pin Mill Bay Management Community Interest Company. CIL: Community Infrastructure Levy

The Committee members were reminded by notice that they may, along with any public who may be present, record/film/photograph or broadcast the meeting when the public and the press were not lawfully excluded.

1. **Welcome and Election of Chairman for 2016-17:** *Cllr R Kirkup* welcomed everyone.
As this was the first meeting of the Committee following the Annual Meeting of the Parish Council, she asked for nominations for Chairman.
Proposal: to elect Cllr R Kirkup as Chairman for 2016-17
Proposed: Cllr J Hawkins **Seconded:** Cllr D Cordle **Vote:** 5 in favour 1 abstention (Cllr Kirkup)
There were no further nominations. Cllr Kirkup accepted.
2. **Election of Vice-Chairman for 2016-17:**
Proposal: to elect Cllr C Keeble as Vice-Chairman for 2016-17
Proposed: Cllr R Kirkup **Seconded:** Cllr J Hawkins **Vote:** 5 in favour 1 abstention (Cllr Keeble)
3. **Apologies for Absence:** an apology was received from Cllr A Fox as he was unable to attend due to work. The apology was accepted.
4. **Dispensations:** *to consider any requests.*
None.
5. **Declaration of Interests:** *to receive pecuniary & non pecuniary interests from Cllrs on items to be considered at this meeting.*
None.
6. **Minutes of the Meeting:** *to agree minutes of the meeting held on 3rd May 2016*
These minutes were agreed to be a true record by those who had been present and the Chairman was given the authority to sign.
7. **Public Participation Session:**
 - 7.1 *for the public to talk to Cllrs about items on the Agenda*
No public present.
 - 7.2 *to discuss possible future applications with applicants prior to their being submitted to Babergh DC. This to be arranged with the Clerk prior to the meeting.*
None.
8. **Correspondence:** *To report/respond to general correspondence undertaken/received before the meeting on 24th May 2016 and to take any action considered necessary.*
8.1 Community Infrastructure Levy: (CIL) *Cllr Kirkup* described the concept of CIL which was now in force. Charges are made at a set rate per square metre and are payable on commencement of Permitted Development as well as Planning Permission developments. A proportion of this income is paid to parish councils to be spent by the councils on offsetting the impacts of development in their area. The councils have to report on the CIL received and spent each year.
Clerk to put document in the next Circulation Bag.
9. **PLANNING APPLICATIONS:** *to consider a response to Applications received.*
B/16/00430 – “Samphire”, Shotley Road, Chelmondiston IP9 1EE
[Case Officer: James Claxton]
Erection of 2-storey rear extension & dormer window to rear
The Chairman had looked at the site from the front and the rear to ascertain any visual impact on the neighbouring property. There appeared to be none. There would be no significant change in the footprint of the property. A discussion followed.
Proposal: to recommend SUPPORTING the application.
Proposed: Cllr C Keeble **Seconded:** Cllr M Stevens **Vote:** all in favour

10. PLANNING DECISIONS: to consider a response if required.

B/16/00199/ - ‘Fairfield’, Main Road, Chelmondiston, Ipswich. IP9 1EE

Erection of log cabin in front garden & change of use to business (office) use (Retention of)
Babergh DC have GRANTED permission.

The Clerk had received notification from Enforcement at BDC confirming that the breach of planning control regarding this site had now been resolved. This was read out.

11. JETTY - Pin Mill – B/14/00022/ENF residential/holiday let use – update

A letter received from the Enforcement Officer reporting that the owners of *Onderneming and Twee Gebroeders* had been sent letters dated 28/04/2016, of their contravention of Condition 1 of Planning Permission ref: B/14/01403/FUL. On 11/05/2016 a Breach of Condition Notice was issued and served as both vessels were still moored to the jetty in question. The notice provides 28 days for compliance from the date it is received by post.

Members questioned whether an Enforcement Notice had sent to the PMBMCIC, as the Company had agreed for the Twee Gebroeders to operate from this jetty. The Clerk would enquire.

12. Affordable Housing/ Neighbourhood Development Orders – update

Cllr Kirkup reported that a meeting had been arranged with Kate Lowe (Locality Officer) at BDC on 31/05/2016, to discuss options in relationship with the affordable housing issues.

13. Report from Cllrs and Clerk: on items to be considered for next agenda (if necessary.)

No reports from Cllrs.

The Clerk reported: **B/16/00508/FHA** – Oil tank installation on a property in St Andrews Drive – the application had been ‘called in’ for determination by BDC’s Planning Cttee. It was understood this was standard procedure, as the property belonged to BDC.

B/16/00394/FUL – The Crow’s Nest, Pin Mill Road. It was understood that DCllr Davis had intended to ‘call in’ the application. Further comments had been received from the AONB and the BDC Heritage team. Officers had used delegated powers to inform the applicant that they were minded to refuse the application but they would consider a new application with certain compromises.

14. DATE OF NEXT PLANNING COMMITTEE MEETING: Tuesday 14th JUNE 2016 in the PAVILION at 7.30pm..... if applications are received.

There being no further matters to discuss, the Chairman thanked everyone and closed the meeting at 7.55pm.

Signed Rosie Kirkup

Date14/06/2016.....

These minutes were agreed to be a true record and were signed by the Chairman, Cllr Rosie Kirkup, at the meeting held on 14th June 2016